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To: Cllr Clive Carver (Chairman)

Councillors: Marion Bateman, Peter Curtis, Andy Dunbobbin, Robin Guest, Ron Hampson, Richard Jones, Brian Lloyd, Richard Lloyd, Vicky Perfect, David Roney, Ian Smith, Nigel Steele-Mortimer, Carolyn Thomas and Arnold Woolley

4 December 2015

Dear Councillor

You are invited to attend a meeting of the Corporate Resources Overview & Scrutiny Committee which will be held at 10.00 am on Thursday, 10th December, 2015 in the Delyn Committee Room, County Hall, Mold CH7 6NA to consider the following items

A G E N D A

1 APOLOGIES

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

Purpose: To receive any Declarations and advise Members accordingly.

3 MINUTES (Pages 3 - 14)

Purpose: To confirm as a correct record the minutes of the meeting held on 12th November 2015.

4 POLICE & CRIME COMMISSIONER: CONSULTATION ON THE CRIME & POLICING PLAN FOR 2016/17

Purpose: Consultation on the Crime & Policing Plan for 2016/17.

5 MEDIUM TERM FINANCIAL STRATEGY

Purpose: To receive a verbal update on the progress of the Medium Term Financial Strategy for 2015-2018.

6 REVENUE BUDGET MONITORING 2015/16 (MONTH 6) AND CAPITAL PROGRAMME MONITORING (MONTH 6) (Pages 15 - 70)

Report of Corporate Finance Manager enclosed.

Purpose: To provide Members with the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month (insert month no.) and projected forward to year-end based on the most up to date information available.

7 PERIOD 5 - OVERSPEND IN THE STREETSCENE AND TRANSPORTATION PORTFOLIO (Pages 71 - 74)

Report of Chief Officer (Streetscene and Transportation) enclosed.

Purpose: In response to the request from the committee at the November meeting, to provide details of the overspend within Streetscene and the steps taken to mitigate this.

8 QUARTER 2 IMPROVEMENT PLAN MONITORING REPORT (Pages 75 - 92)

Report of Member Engagement Manager enclosed.

Purpose: To enable Members to fulfil their scrutiny role in relation to performance monitoring.

9 FORWARD WORK PROGRAMME (Pages 93 - 98)

Report of Member Engagement Manager enclosed.

Purpose: To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.

Yours faithfully



Peter Evans
Democracy & Governance Manager

CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE **12 NOVEMBER 2015**

Minutes of the meeting of the Corporate Resources Overview and Scrutiny Committee of the Flintshire County Council held at County Hall, Mold on Thursday, 12 November 2015

PRESENT:

Councillors: Marion Bateman, Andy Dunbobbin, Robin Guest, Ron Hampson, Richard Jones, Richard Lloyd, David Roney, Nigel Steele-Mortimer and Arnold Woolley

SUBSTITUTIONS:

Councillor: Alison Halford for Clive Carver, Paul Shotton for Peter Curtis, Mike Lowe for Carolyn Thomas

APOLOGIES:

Councillors: Brian Lloyd, Vicky Perfect and Ian Smith

CONTRIBUTORS:

Councillor Aaron Shotton – Leader and Cabinet Member for Finance, Councillor Billy Mullin – Cabinet Member for Corporate Management, Chief Executive and Finance Manager Corporate Accounting & Systems
Representatives from the North Wales Fire & Rescue Authority for minute number 48 - Councillor Peter Lewis (Deputy Chair), Simon Smith (Chief Fire Officer) and Ruth Simmons (Assistant Chief Fire Officer)
Interim Human Resources and Organisational Change Manager for minute number 51

IN ATTENDANCE:

Member Engagement Manager and Committee Officer

45. APPOINTMENT OF CHAIR FOR THE MEETING

The Member Engagement Manager sought nominations for the position of Chair for the meeting as neither the Chairman nor the Vice-chairman of the Committee were able to attend the meeting.

RESOLVED:

That Councillor David Roney be appointed Chairman for this meeting.

46. DECLARATIONS OF INTEREST

Councillor Paul Shotton declared a personal interest in minute number 48 (North Wales Fire & Rescue Authority – Consultation: ‘Your Services, Your Choices’) as he was a member of the North Wales Fire & Rescue Authority.

47. **MINUTES**

The minutes of the meeting of the Committee held on 8 October 2015 had been circulated to Members with the agenda.

Matters Arising

Councillor Marion Bateman referred to the final paragraph on page 8 and indicated that she had received a phone call asking for clarification of the information that she had requested but had not yet received a response. The Member Engagement Manager confirmed that he would pursue the request following the meeting. The Chief Executive advised that the fluctuating re-cycle sale values was reported as a risk in the Revenue Budget Monitoring report but confirmed that further details would be provided for Councillor Bateman.

RESOLVED:

That the minutes be approved as a correct record and signed by the Chairman.

48. **NORTH WALES FIRE & RESCUE AUTHORITY – CONSULTATION: ‘YOUR SERVICES, YOUR CHOICES’**

The Member Engagement Manager introduced Councillor Peter Lewis (Deputy Chair), Simon Smith (Chief Fire Officer) and Ruth Simmons (Assistant Chief Fire Officer) from the North Wales Fire & Rescue Authority.

Mr. Smith explained that instead of a powerpoint presentation, a short video had been prepared, which was played for the Committee, to provide information on the issues that the Authority was consulting on. The proposed objectives from the video were:-

- Objective 1 – Keep people and communities safe by preventing deaths and injuries from accidental fires in living accommodation
- Objective 2 – develop a three year financial strategy in which freezing the budget will be a central principle
- Objective 3 - rebalance our resources to match risk
- Objective 4 – we will explore opportunities to diversify and offer additional services to the public of North Wales

In providing background to the consultation, Mr. Smith said that in 2006/07, more than ten people died in fires in domestic dwellings and in 2014/15 there had only been two fatalities, both of whom were at the same incident. In October 2006, North Wales had been at the bottom of a league table and was the least safest place to live in but since then, there had been a shift over the last ten years to put resources into the prevention of fires, and as a result the number of fire calls had reduced by 50%. Mr. Smith advised that prevention did work but cost money and both National Government and

Welsh Government had commented that there was 50% less demand but the service had the same resources as ten years ago. He commented on a pilot project through the National Joint Council for the Fire & Rescue Service to co-respond to certain categories of incident alongside the Ambulance Service and the pilot scheme was due to commence in December 2015.

The Chairman thanked Mr. Smith for the presentation.

Councillor Paul Shotton spoke of the admiration of the public for the Fire Service in North Wales. He spoke of the concern of a suggestion by National Government that the Police & Crime Commissioners in England take over the Fire & Rescue Service, which he hoped would not be replicated in Wales. Councillor Shotton spoke of the issue of flooding and commented on ways to expand the service and the importance of fire prevention. He felt that £46 per resident for the service was good value. He welcomed the suggestion to freeze the budget for three years but queried whether recruitment was an area of concern. He also welcomed the proposals for certain number of 'crewing groups' depending on times of lower or higher risk and felt that this would be an improvement. Councillor Shotton also looked forward to the official opening of the new fire station in Deeside.

In response, Mr. Smith explained that it had been suggested that the Police & Crime Commissioners in England take over the governance of the Fire & Rescue Authority and in Wales, it would be for the Welsh Government Ministers to decide if this was pursued. On the issue of flooding, there had been some significant and damaging floods in the area but, he emphasised the Fire & Rescue Authority did not have a statutory duty to respond to flooding events but had always done so in the past. It was important to note that the Authority could not prioritise non-statutory events over statutory issues and therefore responding to incidents of flooding was an area that was vulnerable to cuts. In 2014, the Service removed two services (line rescue and large animal rescue) as they were non-statutory but had decided to continue with responding to flooding events for the time being, even though this was also non-statutory. In referring to the proposed budget freeze, Mr. Smith explained that the service had reached the point where it was looking to take the reserves to a minimum to fund the budget pressures and once the reserves had been used, there would be a need to consider service reduction which would include firefighters and fire engines. The new fire station at Deeside had been completed and was officially due to be opened in the New Year but was already fully operational. It was a magnificent building which had been built to a high standard and also included a community facility.

Councillor Richard Jones referred to the presentation by the Fire & Rescue Authority to the Council in November 2014 where three options had been presented (1 - to freeze the budget, 2 – a reduction in the annual budget at a level similar to the reductions being felt by the constituent councils themselves, 3 – a gradual increase in the Authority's budget to protect services); option 3 was preferred by the Councillors. He had suggested an amendment to include the Authority being open to financial scrutiny and challenge towards maximising 'Value for Money' and reduction of overhead

costs whilst providing the same or better level of protection to the residents of Flintshire. Councillor Jones sought clarification that assurance could be given that residents would be protected in the same way as in 2014, the Fire Authority had indicated that it would cost an extra £4 per head to fund the service. In response, Mr. Smith said that the objective had been to increase the contribution to a maximum equivalent of £1 per head of population per year. The consultation exercise covered all six North Wales Local Authorities but the view of Flintshire County Council was not shared by the other five Councils and the views of all six had to be taken into consideration. The Fire Service strategy recognised that budget pressures were much worse than anticipated and concluded that it was not sustainable to use reserves and increase budgets year on year when Local Authorities were facing severe cuts. Mr. Smith confirmed that the level of service would not be reduced as a result of the proposals but talked of significant cuts in funding of 25% for Fire Authorities in England.

Councillor Jones suggested that residents in Flintshire were prepared to pay an increase of £1 to protect the Fire Service and to ensure they were safe in their homes. Mr. Smith said that he had heard similar remarks but reiterated his earlier comment that the views of Flintshire County Council were not shared by the other North Wales Local Authorities.

In his role as the Clerk to the North Wales Fire & Rescue Authority, the Chief Executive commented on the longterm change programme proposals that were required to decrease the pressure on a rising budget. He added that the views of the six North Wales Authorities needed to be considered and that because of a static or reducing government grant, any increases would be likely to fall on local authorities to fund and would therefore become a budget pressure. The Medium Term Financial Strategy assumed no increases in future levies that had not already been identified.

Councillor Peter Lewis confirmed that even though Flintshire County Council were receptive to a £1 increase, some of the North Wales Authorities disagreed. He referred to the combination of statutory and non-statutory duties carried out by the Fire & Rescue Service and the best ways to utilise the available resources. It had been suggested that reserves should be reduced but North Wales already had the lowest reserves for a Fire Authority and once they had been utilised, they could not be replaced.

In response to a query from Councillor Andy Dunbobbin about the role of the retained firefighter, Mr. Smith explained that they would usually have another full time job but would be paid a retainer and would be required to undertake a number of hours training and attend the fire station in the event of an incident. He provided details of the two levels of remuneration for retained firefighters and spoke of the difficulty in recruiting and retention. A lengthy recruitment campaign had been undertaken recently in which 54 positions had been filled but the Service had been hoping to recruit 80 personnel. Councillor Dunbobbin also asked whether the use of army barracks had been considered and the Chief Executive responded that previous arrangements

where the Armed Forces provided secondary cover for the Fire Service no longer existed.

Councillor Arnold Woolley congratulated the representatives of the Fire Authority for the simple, concise and clear consultation document which he confirmed he had completed. He queried whether the distance that Flintshire residents had to travel to their place of work had an impact on the recruitment of retained firefighters. Mr. Smith explained that there was a requirement that retained firefighters had to live within five minutes of the fire station to ensure that they could reach the station as soon as possible following a callout. However, he added that Flintshire was not generally a problem recruitment area. Councillor Woolley also asked about any specialist training for setting off or handling fireworks that firefighters received and was advised by Mr. Smith that they did not receive any specialist training. If the Fire Service were involved with a firework display, it encouraged the public to attend rather than have their own event and any proceeds from the Fire Service display were shared between local charities.

Councillor Paul Shotton spoke of the proposed 'crewing group' arrangements and queried whether those leaving the Armed Forces were adequately informed of any vacancies within the Fire Service. In response, Mr. Smith explained about the use of a 'Wholetime Duty System (WDS) – Rural' which were firefighters who were available to be allocated to any fire station when needed to make up a crew. Since the introduction of the system, an average of approximately 14 extra fire engines had been available each day but the WDS firefighters were expensive as they were paid at full time rates.

On the issue of those leaving the Armed Forces, Ms. Ruth Simmons commented on the fixed term recruitment processes for both full and retained firefighters rather than an 'open' employment exercise which was not effective. The general public and employers were notified of any vacancies. There were benefits in attracting ex-military personnel but there could also be concerns due to the potential for psychological issues due to active service.

In response to a query from Councillor Jones, Mr. Smith reiterated his earlier comments that the service to recover large animals had been withdrawn to save costs and any requests to assist would be referred to the Royal Society for the Prevention of Cruelty to Animals. Another initiative to reduce costs was to only send a fire engine to an alert from an automated fire alarm system if this was backed up by a 999 call that there was a fire. This had been in place for six months and there had been virtually no risk to the public or businesses and had reduced costs and increased efficiencies.

Councillor Robin Guest asked about the cost of attending for incidents of flooding. Mr. Smith responded that he did not have the details with him but the amount would be significant and the damage to fire engines could also be a contributing factor. He commented on the damage to vehicles sustained as a result of the St. Asaph floods but the Fire Authority was not able to apply for assistance from the Government to undertake the repairs.

Councillor Marion Bateman thanked Mr. Smith for his presentation and the openness of his answers to questions from Members.

RESOLVED:

- (a) That the Committee supports the four objectives set out in the North Wales Fire & Rescue Authority consultation document; and
- (b) That the Member Engagement Manager be authorised to respond to the consultation accordingly.

49. MEDIUM TERM FINANCIAL STRATEGY

The Chief Executive provided a verbal update on the Medium Term Financial Strategy, and advised that the Autumn Statement from the Chancellor would be on 25 November 2015.

He commented on the further reductions in the order of 25% or more anticipated for the next Parliament period suggested by the UK Government for English Councils and spoke of the possible impact if these cuts were also passported to the Welsh Government (WG). The provisional settlement from WG was expected on 8 December 2015 but there was uncertainty around the budget process which may not be able to be finalised until March 2015 and this would have an impact on the setting of Council Tax. Two budget workshops for Members were to be set up in late November 2015 with the Overview & Scrutiny meetings to receive options on the budget proposals being held in December 2015.

The Chief Executive spoke of the four key issues which were:-

- (i) Members having the opportunity to go through the budget options
- (ii) the need to work on contingencies for the remaining budget gap
- (iii) making a case at a national level about the risks faced by the Authority
- (iv) the seven community meetings which had been arranged to raise public awareness of the risks faced to services. The Chief Executive sought Members' help in supporting the meetings and asked them to register for the event if they were able to attend.

In response to a query from Councillor Marion Bateman about how the events were being advertised to the public, the Chief Executive advised that social media would be used, as well as Town & Community Councils, voluntary organisations and youth groups being made aware of the events so that they could share the information with their communities. The local papers would also be asked to include the details in the press. It was hoped that a minimum of 50 people would attend each event with the maximum being 200. He commented on the use of electronic voting and other housekeeping issues such as making a translator available if a resident wanted to speak in Welsh

but advised that this may not be available if the person had not registered in advance.

Councillor Paul Shotton felt that it was important that Councillors and members of the public attended because of the seriousness of the issue of funding. He also raised concern about the possible late production of the final settlement and the importance of having contingency options in place.

The Leader of the Council and Cabinet Member for Finance, Councillor Aaron Shotton, spoke of the work that was being undertaken on budget options. He commented on a recent public consultation engagement meeting on the future of Connah's Quay swimming baths which had been positive in terms of collaboration with Flintshire County Council and Connah's Quay Town Council. He felt that there was a significant need for lobbying by all Councillors on the risks faced by the authority if the budget gap could not be closed. The Chief Executive concurred.

Councillor Arnold Woolley raised concern about whether WG would be able to provide any settlement details by 8 December 2015. The Chief Executive responded that WG were already working on a number of options but an indication of their proposals was still awaited.

RESOLVED:

That the verbal update on the Medium Term Financial Strategy be received.

50. REVENUE BUDGET MONITORING 2015/16 (MONTH 5)

The Finance Manager Corporate Accounting and Systems introduced a report to provide Members with the Revenue Budget Monitoring 2015/16 (Month 5) for the Council Fund and Housing Revenue Account (HRA) which was to be submitted to Cabinet on 17 November 2015.

For the Council Fund, the projected net in-year expenditure was forecast to be £0.595m higher than budget which was an increase £0.170m on the overspend at Month 4. Appendix 1 detailed the movements from Month 4 which included further reductions in the recycling market and the delay in the implementation of car parking charges in some areas. Appendix 3 provided details of the latest position of the programme of efficiencies and it was projected that £10.803m (84%) would be achieved resulting in a net underachievement of £2.071m. There had been no change since Month 4 to the amounts held for inflation and the full details of the amounts held were reported in paragraphs 1.08 to 1.10. Taking into account the current overspend at Month 4, the balance on the contingency reserve at 31 March 2016 was projected to be £3.941m. A summary of the Earmarked Reserves had been presented at Month 4 and quarter 2 information would be reported as part of the Revenue Monitoring Report 2015/16 (Month 6).

The Month 5 monitoring report for the HRA was projecting in year expenditure to be £0.041m higher than budget and a projected closing

balance as at 31 March 2016 of £1.196m, which at 4% of total expenditure satisfied the prudent approach of ensuring a minimum level of 3%.

Councillor Ron Hampson raised significant concern about the late implementation of car parking charges in some areas such as Queensferry, Shotton and Flint when compared to Buckley where charges had been implemented in August 2015. He queried why all of the charges had not been applied at the same time and suggested that a large amount of money had been lost and that staggered implementation had been unfair.

In response, the Chief Executive commented on the complexity of the implementation of the scheme in Flint, particularly as a result of the ongoing works in the area, but it was intended that charging would be in place early in 2016. He added that he could provide details of the timescales if required. For the County Hall site, it was anticipated that charging would be implemented from 1 January 2016.

Councillor Marion Bateman sought clarification on the former Euticals site and whether it had now been declared safe. The Chief Executive advised that the project had been complex and spoke of the scheme to remove the remaining specialist chemicals. The site was now safe but work would continue for a few more months to complete all of necessary works before the site could be sold.

Councillor Richard Jones referred to the overspend of £1.108m in Streetscene & Transportation due to the delay in implementation of car park charges and also because of increased pressure on income projections due to fluctuations in recycle sales because of a volatile market. He felt that it was unfair that some towns had implemented charges when others had not and concurred that the charges should all have been applied at the same time. He also spoke about the reduction in the use of the Telecare Service and queried whether this was due to charges imposed for the service. Councillor Jones asked that further information be received from the Chief Officer (Streetscene & Transportation) about the reduced income and why some areas were not producing the income that they should and suggested that he be asked to attend the next meeting of the Committee to provide an explanation; this was duly seconded. On the issue of car parking, the Chief Executive noted the concerns raised by Members. The issue of fluctuations in recycling sales was a major shared concern but he added that it was not possible for individual services to incorporate and that the risk needed to be looked at corporately. The Chief Executive confirmed that the Chief Officer (Streetscene & Transportation) would be asked to attend the next meeting to specifically discuss his area, but that income generation in general would also be discussed.

RESOLVED:

- (a) That the Revenue Budget Monitoring Report (Month 5) be received;

- (b) That no formal recommendations be made to Cabinet on this occasion; and
- (c) That the Budget Monitoring Report for next month should include detail on income variations and that there be an item on the overspend in Streetscene & Transportation.

51. WORKFORCE INFORMATION QUARTER 2

The Interim Human Resources and Organisational Change Manager introduced a report to provide Members with an update for the first and second quarter for 2015/16 for the following:

- Headcount and Full Time Equivalent (FTE)
- Organisational Age Profile
- Employee Turnover and Stability (Including Redundancies and Early Retirements)
- Attendance (Including 100% attendance)
- Performance Appraisals and Development
- Resource Management (Agency Workers)
- Equality and Diversity

She explained that the dashboards for schools reflected teacher and non-teacher information which had been requested by Members at the previous meeting of the Committee. The headcount had continued to decrease as expected and the number of days lost per FTE had also reduced. The Interim Human Resources and Organisational Change Manager advised that in relation to the undertaking of appraisals, there had been issues with the current software which had given cause for concern in terms of comprehensive and accurate data relating to appraisals. However, she added that the work was ongoing to rectify the matter. The target for agency workers had been exceeded with the majority of spend being in Streetscene & Transportation and Social Services, which was reflected in the dashboard information. There were 60 operational vacancies within Streetscene & Transportation pending the implementation of the service review and some of the vacancies had been offered as alternatives to redundancy and the service was planning to fill a further 10 to reduce the number of agency workers. The Interim Human Resources and Organisational Change Manager explained that agency usage continued to be a risk for the Council but added that the issue was being closely monitored.

The Chief Executive referred to the Programme Boards which continued to monitor efficiencies. He spoke of a recent meeting on the use of agency workers within Streetscene & Transportation where it was acknowledged that the use was high but it was important to achieve the correct balance to ensure the service could be delivered.

The Cabinet Member for Corporate Management, Councillor Billy Mullin, thanked the Interim Human Resources and Organisational Change Manager for the report. He said that the use of agency workers was

undertaken in industry and suggested that agency workers had been well utilised within the authority.

Councillor Robin Guest expressed significant concern about the suggestion in the dashboard that nine agency workers had been in post for two to three years and one for three to four years. The Interim Human Resources and Organisational Change Manager confirmed that this was correct but that work was ongoing with the services involved and the position was being monitored carefully. However, she added that it did not mean that one person had been in the posts for the length of time shown but was the period that the placement had been open. Councillor Arnold Woolley commented on the high figure for absence within Social Services and Streetscene & Transportation which were the two service areas with the highest rate of agency usage. The Interim Human Resources and Organisational Change Manager confirmed that the areas did have the largest amount of absence due to the manual nature of the work. She added that Streetscene & Transportation had improved and explained that longer term absences also had an impact on the figures. Councillor Mullin spoke of the work undertaken with Occupational Health to reduce absences in the service.

Councillor Richard Jones referred to the information on turnover and stability and queried the large number of employees who 'left voluntarily'. He said that these were unplanned and queried whether this posed a risk to the Council if the posts could not be filled. The Interim Human Resources and Organisational Change Manager explained that this was the option that had been ticked on the form completed when employees left the authority, but added that consideration of removal of the option could be considered and more specific reasons included instead. The Chief Executive confirmed that some employees left to take up other employment and the actual number of resignations was very low.

RESOLVED:

That the report be received.

52. FORWARD WORK PROGRAMME

The Member Engagement Manager introduced the report to consider the Forward Work Programme for the Committee.

He detailed the items reported for consideration at the meeting on 10 December 2015 which included the visit by the Police & Crime Commissioner on consultation on the Crime & Policing Plan for 2016/17. He added that he would ensure that the information would be available to present to the Committee at that meeting. It was confirmed that Members would not need to provide their questions in writing in advance of the meeting.

Councillor Richard Jones spoke of Emergency Planning response work that had been undertaken recently in Buckley as a pilot exercise to assist in identifying the level of impact on vulnerable people. In response, the Chief

Executive suggested that further information on the work of the Emergency Planning Group could be submitted to a future meeting of the Committee.

During earlier discussions, it had been agreed that a report on income variations would be considered at the meeting on 10 December 2015.

The Member Engagement Manager indicated that work was ongoing to identify dates for the proposed budget meetings for Members and it was expected that workshops would take place on 24 November 2015 (pm) and 25 November 2015 (am). The budget meeting dates would be finalised shortly but it had been agreed that the Corporate Resources Overview & Scrutiny meeting for department finance issues would be held on 18 December 2015 (am) with a 'mop-up' meeting to which all Members would be invited, being held on the afternoon of 18 December 2015.

RESOLVED:

- (a) That the Forward Work Programme as submitted, with the verbal amendments, be approved; and
- (b) That the Member Engagement Manager, in consultation with the Chair, Vice-Chair and officers, be authorised to alter the work programme between meetings.

53. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE

There were no members of the public or press in attendance.

(The meeting started at 10.00am and ended at 11.58 am)

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Chairman

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CORPORATE RESOURCES OVERVIEW AND SCRUTINY

Date of Meeting	Thursday 10 December 2015
Report Subject	Revenue Budget Monitoring (Month 6) and Capital Programme Monitoring (Month 6)
Cabinet Member	Leader of the Cabinet and Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

The purpose of this report is to provide Members with the Revenue Budget Monitoring 2015/16 (Month 6) Report and the Capital Programme 2015/16 (Month 6) Report.

RECOMMENDATIONS

1	That the committee considers and comments on the Revenue Budget Monitoring 2015/16 (Month 6) report. Any specific matters for attention will be noted and reported verbally to the Cabinet when it considers the report.
2.	That the committee considers and comments on the Capital Programme 2015/16 (Month 6) report. Any specific matters for attention will be noted and reported verbally to the Cabinet when it considers the report.

REPORT DETAILS

1.00	EXPLAINING THE REVENUE BUDGET MONITORING POSITION 2015/16 (MONTH 6) AND CAPITAL PROGRAMME 2015/16 (MONTH 6)
1.01	The Revenue Budget Monitoring 2015/16 (Month 6) report will be presented to Cabinet on Tuesday 15 December 2015. A copy of the report is attached as Appendix A to this report.
1.02	The Capital Programme 2015/16 (Month 6) report will be presented to Cabinet on Tuesday 15 December 2015. A copy of the report is attached as Appendix B to this report.

2.00	RESOURCE IMPLICATIONS
2.01	As set out in Appendix A; Revenue Budget Monitoring 2015/16 (Month 6) and in Appendix B; Capital Programme 2015/16 (Month 6).

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None required.

4.00	RISK MANAGEMENT
4.01	As set out in Appendix A; Revenue Budget Monitoring 2015/16 (Month 6) and in Appendix B; Capital Programme 2015/16 (Month 6).

5.00	APPENDICES
5.01	Appendix A; Revenue Budget Monitoring 2015/16 (Month 6). Appendix B; Capital Programme 2015/16 (Month 6).

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None required. Contact Officer: Sara Dulson, Finance Manager Telephone: 01352 702287 E-mail: sara.dulson@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
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7.01	<p>(1) Revenue: a term used to describe the day to day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.</p> <p>(2) Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.</p> <p>(3) Capital Programme: The Council's financial plan covering capital schemes and expenditure proposals for the current year and a number of future years. It also includes estimates of the capital resources available to finance the programme.</p>

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CABINET MEETING

Date of Meeting	Tuesday, 15 December 2015
Report Subject	Revenue Budget Monitoring 2015/16 (Month 6)
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

This regular monthly report provides the latest revenue budget monitoring position for 2015/16 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 6, and projects forward to year-end.

The projected year end position, as estimated at Month 6 is as follows:

Council Fund

- Net in year expenditure forecast to be £0.291m higher than budget
- Projected contingency reserve balance at 31 March 2016 of £4.245m

Housing Revenue Account (HRA)

- Net in year expenditure forecast to be £0.147m lower than budget
- Projected closing balance as at 31 March 2016 of £1.384m

RECOMMENDATIONS

1	Note the overall report and the projected Council Fund contingency sum as at 31 st March 2016.
2	Note the projected final level of balances on the Housing Revenue Account.

REPORT DETAILS

1.00	EXPLAINING THE REVENUE BUDGET MONITORING POSITION FOR MONTH 6 - 2015/16																																																																											
1.01	<p><u>Council Fund Latest In Year Forecast</u></p> <p>The table below shows the projected position by portfolio.</p> <table border="1"> <thead> <tr> <th>TOTAL EXPENDITURE AND INCOME</th> <th>Original Budget</th> <th>Revised Budget</th> <th>Projected Outturn</th> <th>In-Year Over/ (Under) spend</th> </tr> <tr> <td></td> <th>£m</th> <th>£m</th> <th>£m</th> <th>£m</th> </tr> </thead> <tbody> <tr> <td>Social Services</td> <td>59.696</td> <td>59.687</td> <td>59.635</td> <td>(0.052)</td> </tr> <tr> <td>Community & Enterprise</td> <td>12.598</td> <td>12.719</td> <td>12.530</td> <td>(0.189)</td> </tr> <tr> <td>Streetscene & Transportation</td> <td>27.782</td> <td>27.770</td> <td>28.812</td> <td>1.042</td> </tr> <tr> <td>Planning & Environment</td> <td>4.887</td> <td>5.331</td> <td>5.508</td> <td>0.177</td> </tr> <tr> <td>Education & Youth</td> <td>13.760</td> <td>13.528</td> <td>13.518</td> <td>(0.010)</td> </tr> <tr> <td>Schools</td> <td>82.670</td> <td>83.193</td> <td>83.193</td> <td>0.000</td> </tr> <tr> <td>People & Resources</td> <td>4.595</td> <td>4.665</td> <td>4.626</td> <td>(0.039)</td> </tr> <tr> <td>Governance</td> <td>8.689</td> <td>8.715</td> <td>8.870</td> <td>0.155</td> </tr> <tr> <td>Organisational Change</td> <td>9.569</td> <td>9.619</td> <td>9.432</td> <td>(0.187)</td> </tr> <tr> <td>Chief Executive</td> <td>3.296</td> <td>3.177</td> <td>3.052</td> <td>(0.125)</td> </tr> <tr> <td>Central & Corporate Finance</td> <td>23.915</td> <td>23.053</td> <td>22.572</td> <td>(0.481)</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>251.457</td> <td>251.457</td> <td>251.748</td> <td>0.291</td> </tr> </tbody> </table>	TOTAL EXPENDITURE AND INCOME	Original Budget	Revised Budget	Projected Outturn	In-Year Over/ (Under) spend		£m	£m	£m	£m	Social Services	59.696	59.687	59.635	(0.052)	Community & Enterprise	12.598	12.719	12.530	(0.189)	Streetscene & Transportation	27.782	27.770	28.812	1.042	Planning & Environment	4.887	5.331	5.508	0.177	Education & Youth	13.760	13.528	13.518	(0.010)	Schools	82.670	83.193	83.193	0.000	People & Resources	4.595	4.665	4.626	(0.039)	Governance	8.689	8.715	8.870	0.155	Organisational Change	9.569	9.619	9.432	(0.187)	Chief Executive	3.296	3.177	3.052	(0.125)	Central & Corporate Finance	23.915	23.053	22.572	(0.481)						Total	251.457	251.457	251.748	0.291
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1.02	The reasons for the projected variances occurring to date are summarised within appendix 2 with movements between periods summarised in appendix 1.																																																																											
1.03	<p>Significant budget movements between original and revised budget</p> <p>There were no significant budget changes between portfolios in month 6.</p>																																																																											
1.04	<p>Streetscene and Transportation</p> <p>The overall overspend within Streetscene & Transportation has decreased from a projected £1.108m at Month 5 to £1.042m. The projected overspend within the service is due in part to the delay in the implementation of a number of efficiencies as reported to the Programme Board. In addition fluctuations in recycle sales due to a volatile market has led to an increased pressure on income projections which have resulted in a shortfall of £0.397m. Full details of movements are explained in Appendix 1. As requested at the last</p>																																																																											

	Corporate Resources Overview and Scrutiny Committee, the Chief Officer will be in attendance at the next meeting.
	Programme of Efficiencies
1.05	The 2015/16 budget contains £12.874m of specific efficiencies which are being tracked through the relevant programme board.
1.06	Appendix 3 provides detail on the latest position where there is a variation to the level of efficiency achievable compared to the budget.
1.07	This shows that it is currently projected that £10.770m (84%) will be achieved resulting in a net underachievement of £2.104m. The position will continue to be monitored and reported throughout the monthly monitoring process.
	Inflation
1.08	Included within the 2015/16 budget are provisions for pay (£1.304m), targeted price inflation (£0.421m), non-standard inflation (£0.102m) and income (£0.254m).
1.09	For 2015/16 the amounts for non-standard inflation (NSI) include an allocation for food (£0.064m) and an allocation for Non Domestic Rates (£0.038m).
1.10	There is also an amount of £0.240m remaining from 2014/15 which is currently also being held centrally. Areas subject to NSI increases will be monitored throughout the year and allocations made to portfolio areas only where a critical funding need is evidenced.
	Reserves and Balances
	Unearmarked Reserves
1.11	The 2014/15 outturn reported to Cabinet on 14 th July 2015 showed unearmarked reserves at 31 March 2015 (above the base level of £5.769m) of £4.746m.
1.12	Taking into account the current overspend at Month 6 the balance on the contingency reserve at 31 st March 2016 is projected to be £4.245m.
	Earmarked Reserves
1.13	The Council has developed a reserves protocol which was considered by Audit Committee and approved by County Council on 24 th September 2015. This sets out the principles around how the council will determine, manage and review the level of its reserves and includes reference to regular reporting of the latest position to Cabinet and Corporate Resources Overview and Scrutiny Committee.

1.14	The table below gives a summary of earmarked reserves as at 1 st April 2015 and also provides an estimate of projected balances as at the end of the financial year.																																																																	
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1.16	On 17 February 2015 the Council approved a Housing Revenue Account (HRA) budget for 2015/16 of £30.776m.																																																																	
1.17	The budget provided for a closing balance of £1.396m which at 4.5% of total expenditure, satisfies the prudent approach of ensuring a minimum level of 3%.																																																																	
1.18	The 2014/15 Outturn Report to Cabinet on 14 th July 2015 showed a closing balance at the end of 2014/15 of £1.510m.																																																																	
1.19	The Month 6 monitoring report for the HRA is projecting in year expenditure to be £0.147m lower than budget and a projected closing balance as at 31 March 2016 of £1.384m.																																																																	

2.00	RESOURCE IMPLICATIONS
2.01	The Budget Monitoring Report reflects the planned use of the financial resources of the Council for the current financial year and details the variations occurring to date.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None Required.

4.00	RISK MANAGEMENT
4.01	<p>Municipal Mutual Insurance (MMI) MMI was the predominant insurer of public sector bodies prior to 1992 when it failed. To ensure an orderly "run off" Flintshire, along with other local authorities, was required to pay a levy of 15% of its share of claims paid previously and of any future claims. MMI's administrator has recently published their 2015 accounts which shows that due to an increase in the number of claims generally, there will be a need to increase the levy in the future, affecting claims paid previously and future claims. Options are currently being considered for meeting the potential significant liability and will need to be met from the contingency reserves. Status: unstable/red risk</p>
4.02	<p>Recycling The recycling market (paper in particular) is going through a volatile period with fluctuating re-cycle sale values. This will impact on 2015/16 recycling income levels for the Council. The current impact is reflected in the Month 6 projections and will continue to be monitored throughout the year. Status: unstable/red risk.</p>
4.03	<p>Car Parking Due to car parking charges being introduced in some Flintshire towns later than anticipated during 2015/16, it is likely that there will be an increased shortfall in achieving the increased car park income targets. Therefore, work is currently ongoing to take account of the revised implementation dates and the subsequent effect this will have on revised income projections, the updated outturn position is reflected in the Month 6 projections. Status: unstable/amber risk.</p>
4.04	<p>Out of County Placements The risk is the volatility in demand and the impacts on service costs which cannot be predicted with any certainty. Therefore there is always a risk of significant variances occurring although this area will continue to be closely monitored. Status: unstable/amber risk.</p>

4.05	<p>Former Euticals Site</p> <p>Monthly costs for ongoing security and maintenance of the site are in the region of £0.030m and will accumulate throughout the financial year until site disposal. Status: unstable/amber risk.</p>
4.06	<p>In Year Reductions in Specific Government Grants</p> <p>This is a generic risk associated with the risk of some Government grants reducing in year. Whilst these are being managed and mitigated where known, they can add to cumulative cost pressures. Status: unstable/amber risk.</p>

5.00	APPENDICES
5.01	<p>Council Fund – Movement in Variances from Month 5 – Appendix 1</p> <p>Council Fund – Budget Variances – Appendix 2</p> <p>Council Fund – Programme of Efficiencies – Appendix 3</p> <p>Council Fund – Movement on unearmarked reserves – Appendix 4</p> <p>Housing Revenue Account Variances – Appendix 5</p>

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None required</p> <p>Contact Officer: Sara Dulson Finance Manager</p> <p>Telephone: 01352 702287</p> <p>E-mail: sara.dulson@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.</p>
7.02	<p>Council Fund: the fund to which all the Council's revenue expenditure is charged.</p>
7.03	<p>Financial Year: the period of twelve months commencing on 1 April.</p>
7.04	<p>Housing Revenue Account: the Housing Revenue Account (HRA) is a local authority account showing current income and expenditure on housing services related to its own housing stock. The account is separate from the Council Fund and trading accounts and is funded primarily from rents and government subsidy.</p>

7.05	Projected Outturn: projection of the expenditure to the end of the financial year, made on the basis of actual expenditure incurred to date.
7.06	Reserves: these are balances in hand that have accumulated over previous years and are held for defined (earmarked reserves) and general (general reserves) purposes. Councils are required to regularly review the level and purpose of their reserves and to take account of the advice of the Chief Finance Officer.
7.07	Revenue: a term used to describe the day-to-day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.
7.08	Underspend: when referring to expenditure the actual expenditure incurred is less than budget. Shown as a –ve. When referring to income the actual income achieved exceeds the budget. Shown as a –ve.
7.09	Variance: difference between latest budget and actual income or expenditure. Can be to date if reflecting the current or most up to date position or projected, for example projected to the end of the month or financial year.
7.10	Virement: the transfer of budget provision from one budget head to another. Virement decisions apply to both revenue and capital expenditure heads, and between expenditure and income, and may include transfers from contingency provisions. Virements may not however be approved between capital and revenue budget heads.



COUNCIL FUND - REVENUE BUDGET 2015/16
FLINTSHIRE COUNTY COUNCIL

Budget Monitoring (Month 6)
Summary of Movement from Month 5

	£m	£m
Month 5		
Portfolios	0.903	
Central and Corporate Finance	(0.308)	
Variance as per Cabinet Report		0.595
Month 6		
Portfolios	0.772	
Central and Corporate Finance	(0.481)	
Variance as per Directorate Returns		0.291
Change Requiring Explanation		(0.304)
<u>Social Services</u>		
Services For Adults		
• Locality Teams (Localities) - £0.025m is due to projected costs on domiciliary care. Other Minor variances amount to £0.009m	0.034	
• Transition & Disability Services (Disability Services) Movement due to vacancies being filled	(0.026)	
• Vulnerable Adults & Disability Services (Disability Services) - Movement due to increase in Joint funding income of -(£0.055m) from BCUHB.	(0.052)	
• Other minor changes of less than £0.025m for Services for Adults.	0.064	
Subtotal: Services for Adults		0.020
Development & Resources		
• Other minor changes of less than £0.025m.	(0.051)	
Subtotal: Development & Resources		(0.051)
Children's Services		
• Professional Support - Increase in court costs within resources In addition increases in CYAST support costs.	(0.064)	
• Out of County placements - due to one new high cost placement.	0.068	
• Other minor changes of less than £0.025m.	0.000	
Subtotal: Children's Services		0.004
Total: Social Services		(0.027)
<u>Community & Enterprise</u>		
Minor changes of less than £0.025m.		
• Customer Services	(0.006)	
Total minor variances of less than £0.025m		(0.006)
Total: Community & Enterprise		(0.006)

Streetscene & Transportation Portfolio**Ancillary Services & Performance**

• Further under achieving in the recycling market due to a volatile period with fluctuating re-cycle sale values net of additional composting income anticipated from Denbighshire County Council.	0.030	
• Improved Income projections following installation of new gas wells and investment in gas engine infrastructure.	(0.050)	
• Improved recycling rates at HRC Sites from increased residual waste bag splitting.	(0.015)	
• Other minor changes of less than £0.025m.	(0.006)	
Subtotal: Ancillary Services & Performance		(0.041)

Highway Network

• Other minor changes of less than £0.025m .	(0.010)	
Subtotal: Highway Network		(0.010)

Transport & Logistics

• Other minor changes of less than £0.025m.	(0.015)	
Subtotal: Transport & Logistics		(0.015)

Total: Streetscene & Transportation		(0.066)
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Planning & Environment Portfolio**Development**

• Planning Control & Enforcement - reduction in planning application fees received	0.026	
Subtotal: Development		0.026

Access

• Rights of Way - revenue expenditure identified as capital	(0.010)	
Subtotal: Access		(0.010)

Minor variances of less than £0.025m

• Business	0.001	
• Community	0.002	
• Development	0.000	
• Access	(0.021)	
• Shared Service	0.000	
• Strategy	0.002	
• Administration	0.002	
Total minor variances of less than £0.025m		(0.014)

Total: Planning & Environment		0.002
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Education & Youth**Primary & Early Years Education**

• Primary School Services - Removal of minimal funding of 5 pupils per Early Entitlement setting and reduced supply costs to deliver the pilot programme.	(0.015)	
Subtotal: Primary & Early Years Education		(0.015)

Inclusion Services

• Out of County - Final costs have been received by the service for 3 new placements whose costs had been estimated in previous monitoring.	0.026	
Subtotal: Inclusion Services		0.026

Access (School Planning & Provision)

• School Provision - The insurance provision for school claims is showing a greater underspend than at this time in previous years. Most claims are realised over the Winter months due to the adverse weather.	(0.010)	
Subtotal: Access (School Planning & Provision)		(0.010)

Minor variances of less than £0.025m

• Access - School Planning	0.002	
• Adult & Community Education	(0.004)	
• Community Centres	0.006	
• Youth Justice Service	(0.003)	
• Youth & Community Service	0.008	
• Commissioning & Performance - Business Support	(0.003)	
Total minor variances of less than £0.025m		0.006

Total: Education & Youth**0.007****People & Resources****HR & OD**

• Minor changes of less than £0.025m.	(0.015)	
Subtotal: HR & OD		(0.015)

Corporate Finance

• Variance from last month is due to a review of employee cost projections following a recruitment exercise £0.029m and the transfer of £0.025m to the HRA in respect of valuation costs.	(0.054)	
Subtotal: Corporate Finance		(0.054)

Total: People & Resources**(0.069)**

Governance**Minor variances of less than £0.025m**

• Legal Services	0.012	
• Procurement	(0.008)	
• Business Support	(0.018)	
Total minor variances of less than £0.025m		(0.014)
Total: Governance		(0.014)

Organisational Change**Minor variances of less than £0.025m**

• Public Libraries & Arts, Culture & Events	0.001	
• County Archives	(0.001)	
• Leisure Services	(0.007)	
• Valuations & Estates	0.000	
• Property Design & Consultancy	(0.017)	
• Facilities	0.006	
Total minor variances of less than £0.025m		(0.018)
Total: Organisational Change		(0.018)

Chief Executive

• A projection of £0.050m has been included this month for expenditure on public consultation on the Medium Term Financial Strategy.	0.050	
• Minor variances	0.010	
Total: Chief Executive		0.060

Central & Corporate Finance

• Higher than anticipated Income as a result of an ongoing Rental Review.	(0.173)	
Total: Central & Corporate Finance		(0.173)

Total Changes**(0.304)**

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Social Services Locality Teams (Localities)	14.250	13.989	(0.261)	(0.295)	<p>Domiciliary Care There are some significant compensating variances in this area. The main area of pressure is Domiciliary Care, which is still being influenced by clients returning to the service following successful past rehabilitation, the changing demographic profile, increased complexity of need and increasing numbers of people with dementia. The current level of projected overspend is £0.447m which has significantly reduced from the 2014/15 outturn position of £0.837m, which has been partly influenced by the cessation of one complex package.</p> <p>Residential Care The significant projected overspend on Domiciliary care is being more than offset by a projected underspend of (£0.761m) on residential care, which includes, an underspend of (£0.217m) on payments to care home providers, an underspend of (£0.515m) due to an increase in the level of property related income, plus further increases in income above budget including (£0.029m) for free nursing.</p> <p>Professional Support A further area of significant area of underspend is the professional support within the area Localities teams. There is a total projected underspend of (£0.069m) of which relates to staffing due to Social Worker vacancies.</p> <p>Other A further area of significant area of overspend is Minor Adaptations where an efficiency measure for £0.100m was approved in the budget relating to a means testing approach is now considered to be unachievable. It is intended that this pressure is addressed by way of realignment of budget from another area. Other minor variances amount to a net £0.022m within Day care services.</p>	<p>Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.</p> <p>Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.</p>

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
First Contact (Intake and Reablement)	0.519	0.435	(0.084)	(0.084)	The projected underspend is due to additional income of (£0.107m) offset by other minor variances amount to net £0.023m.	Keep under review.
Reablement Services (Intake and Reablement)	0.451	0.398	(0.053)	(0.054)	The projected under spend is mainly due to the reallocation of an officer to another service promoting Continuing Health Care independence.	Keep under review.
Hospital Social Work	0.427	0.308	(0.119)	(0.119)	Staffing savings due to vacant posts - which are intended to be used as part of budget realignment adjustments in respect of efficiency proposals which cannot be achieved.	Keep under review.
Resources & Regulated Services (Intake and Reablement)	5.931	5.849	(0.082)	(0.085)	The significant area of underspend is the Home Care budget within the Resources & Regulated Services teams. There is a total projected underspend of (£0.088m) which relates to staffing vacancies. Other minor variances amount to a net overspend of £0.006m within Day care services.	Keep under review.
Transition and Disability Services (Disability Services)	0.607	0.693	0.086	0.112	The projected overspend is mainly due to the cost of the support arrangements provided by Penderrels in respect of direct payments. This accounts for £0.082m of the total projected overspend of £0.086m with other minor variances making up the remaining £0.004m.	Keep under review.
Resources & Regulated Services (Disability Services)	15.763	15.911	0.148	0.167	This service is now reflecting the transfer of budget in relation to the Independent Living fund (ILF) to Central and Corporate as a one off efficiency. The remaining element is in relation to the additional administration capacity needed to manage the payments to service users and for obligations to fund employer liability insurance payments for service users who employ carers.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Vulnerable Adults and Disability Service (Disability Services)	2.271	2.414	0.143	0.195	Reflects current care packages for 2015/16, estimated commitment with additional transition clients.	Keep under review.

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Administrative Support (Disability Services)	0.304	0.416	0.112	0.120	This overspend is mainly due to pressures on employees costs, including use of agency staff.	Keep under review.
Residential and Domiciliary Service (Mental Health & Substance Misuse Service)	0.813	0.925	0.112	0.115	Increases in Residential and Domiciliary packages alongside additional new package costs.	Keep under review.
Professional Support (Mental Health & Substance Misuse Service)	0.693	0.755	0.062	0.072	Overspend is mainly due to pressures on employees costs, including use of agency staff.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Forensic Budget (Mental Health & Substance Misuse Service)	0.317	0.131	(0.186)	(0.189)	Reflects current care packages for 2015/16.	Keep under review - potential volatility due to changes in client numbers and demands at short notice from prison or courts.
Other Services for Adults variances (aggregate)	3.422	3.365	(0.057)	(0.154)	Various minor variances.	Continue to review but not expected to be recurrent.
Business Services - Charging Policy Income	(1.673)	(1.919)	(0.246)	(0.226)	Impact of an increase by Welsh Government in the level of the maximum charge cap from £55 per week to £60 per week.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Training	0.047	0.195	0.148	0.166	The base budget for this service has naturally reduced as a consequence of the combined impact of Single Status outcomes and EVRVR determinations. As a consequence the match funding element of the budget has fallen below the level required to meet the grant conditions for the Social Care Workforce Development Programme Grant (SCWDP). It will be necessary therefore to realign the budget from elsewhere within Social Services to top up to the level required.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Other Development & Resources variances (aggregate)	2.418	2.511	0.093	0.106	Various minor variances.	Continue to review but not expected to be recurrent.
Family Placement (Children's Services)	2.227	2.433	0.206	0.206	The £0.206m overspend is a result of an increase in the number of foster care placements within the service. Part of this is also due to the increasing number of court orders for Residence and Special Guardianship orders which invariably attract an ongoing allowance for the carers.	A review of the Family Placement Team has been undertaken the outcome of which is being considered and will inform future planning and possible efficiencies.
Professional Support	4.997	5.150	0.153	0.217	Most of this pressure relates to the Children's and Young Adults Support team (CYAST) overspend of £0.160m. This is due to pressures within payments to external providers of £0.128m and Transport £0.057m, with some offsetting underspends against pay budgets due to vacancies of (£0.025m). There is a further pressure of £0.068m against the Children's Integrated Disability Service (CIDS) which is due to an increased number of direct payment service users. There are offsetting net underspends of (£0.075m) elsewhere within Children's Services Professional Support.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Out of County Placements	3.416	3.284	(0.132)	(0.200)	Reflects current care packages for 2015/16.	Keep under review.
Other Services for Children variances (aggregate)	2.487	2.392	(0.095)	(0.095)	Various minor variances.	Continue to review but not expected to be recurrent.
Total Social Services	59.687	59.635	(0.052)	(0.025)		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Community & Enterprise						
Customer & Housing Services	0.777	0.725	(0.052)	(0.052)	Additional in-year underspend identified in respect of Homeless Accommodation (£0.094m). Expenditure in respect of SHARP procurement of £0.031m. Other minor variances of £0.011m.	Continue to monitor and review.
Supporting People	0.095	0.124	0.029	0.029	Telecare income lower than anticipated by £0.061m. Community Centres additional underspend of (£0.049m). Other minor variances of £0.017m.	Continue to monitor and review.
Regeneration	0.469	0.529	0.060	0.060	Estimated shortfall of £0.060m in markets due to income targets increasing in line with inflation each year, where charges have not increased at the same rate.	Continue to monitor and review.
Revenues & Benefits	10.668	10.512	(0.156)	(0.156)	Anticipated surplus on the Council Tax Collection Fund currently stands at (£0.143m) higher than initially estimated. Projected underspend on the budgeted provision for the Council Tax Reduction Scheme (£0.226m). Housing Benefit Subsidy budgeted shortfall of £0.193m. Other minor variances of £0.020m.	Continue to monitor closely as these areas are highly volatile and projections are likely to change throughout the year.
Customer Services	0.710	0.640	(0.070)	(0.064)	Underspend on the Flintshire Connects service provision (£0.048m). Other minor variances (£0.022m).	Continue to monitor and review.
Total Community & Enterprise	12.719	12.530	(0.189)	(0.183)		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Streetscene & Transportation Ancillary Services & Performance - Waste Disposal & Waste Collection	6.589	7.381	0.792	0.822	<p>Reduced electricity sales from gas engines following equipment breakdown and fluctuating levels of gas extraction is now estimated at £0.100m, an improvement of £0.050m at Period 6.</p> <p>Further options are being considered and consultation undertaken in relation to the proposed closure of Hope recycling centre. In addition, changes to the later than expected introduction of new operating times at Connaught Quay and Flint sites will result in a total projected shortfall on the budgeted efficiency of £0.160m.</p> <p>Delayed implementation of delivery service for waste containers £0.050m and introduction of charge for second waste bin £0.025m.</p> <p>Under achieving in the recycling market due to a volatile period with fluctuating re-cycle sale values £0.397m. At Period 6, further reducing income levels of £0.050m. Part year income due of £0.020m in 2015-16 for compost from Denbighshire CC (£0.040m shortfall against £0.060m budget) as they will not be using the composting facilities at Greenfield until January 2016.</p>	<p>Potential for investment to upgrade/install new extraction wells and new management arrangement.</p> <p>Reported through Programme Board Efficiency Tracker.</p> <p>Reported through Programme Board Efficiency Tracker.</p> <p>Monitor recycling market closely throughout 2015/16 and amend projections accordingly.</p>
Ancillary Services & Performance - Parking & Enforcement	0.096	0.206	0.110	0.110	Shortfall from Business Planning proposals following delays in the implementation of car parking charges across the County.	Monitor Car Parking Income closely and amend projections accordingly
Ancillary Services & Performance - Other Variances	0.778	0.780	0.002	0.013	Minor Variances.	Reported through Programme Board Efficiency Tracker

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Transportation & Logistics - other Variances	12.750	12.760	0.010	0.025	Minor Variances.	Reported through Programme Board Efficiency Tracker.
Highways Strategy & Network	7.366	7.494	0.128	0.150	Delay in the full externalisation of grass cutting service £0.050m. The implementation of the reduced cleansing standards is now anticipated to be 1st January 2016 which will result in an estimated shortfall in the efficiency of £0.090m. Minor variances of (£0.012m).	Reported through Programme Board Efficiency Tracker. Reported through Programme Board Efficiency Tracker.
Highway Network - other Variances	0.191	0.191	0.000	(0.012)	No Variance.	Continue to review.
Total Streetscene & Transportation	27.770	28.812	1.042	1.108		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Planning & Environment						
Pest Control Dog Warden	0.043	0.052	0.009	0.010	Potential Shortfall in the self financing position	Monitor level of services provided and adjust income commitment as appropriate.
Licensing	(0.008)	0.016	0.024	0.023	Potential Shortfall in the self financing position	Monitor level of services provided and adjust income commitment as appropriate.
Community - Aggregate of other Variances	0.668	0.665	(0.003)	(0.005)	Minor Variances.	Continue to review.
Animal Health & Defra	0.126	0.170	0.044	0.034	Shortfall on Grant Income target due to partnership with Wrexham ending in late 2015. Salary recharge moved to correct service area.	Investigate ways to reduce Grant Income target through potential budget realignment.
Business - Aggregate of other Variances	1.466	1.462	(0.004)	0.004	Minor Variances.	Continue to review.
Planning Control & Enforcement	(0.133)	0.011	0.144	0.123	Shortfall from Planning App fees not increasing until October, 2015. Reduced level of planning fees income in September, 2015.	Planning Fee Income levels will be closely monitored.
Development - Aggregate of other Variances	0.133	0.128	(0.005)	(0.010)	Minor Variances.	Continue to review.
Portfolio Aggregate of other Variances	3.036	3.004	(0.032)	(0.004)	Minor Variances.	Continue to review.
Total Planning & Environment	5.331	5.508	0.177	0.175		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Education & Youth						
Primary & Early Years Education	0.868	0.866	(0.002)	0.009	Minor Variances.	Continue to review.
Secondary, 14-19 & Continuing Education	1.122	1.127	0.005	0.009	Minor Variances.	Continue to review.
Inclusion Services	8.676	8.663	(0.013)	(0.039)	Out of County placements are an area of risk to the authority due to the volatile nature of the service and the potential for high cost placements and unpredictability of demand	Continue to review.
Access (School Planning & Provision)	0.508	0.519	0.011	0.019	This relates to the increase in demand for Free School Meals.	Continue to review.
21st Century Schools	0.492	0.492	0.000	0.000	No Variance.	Continue to review.
Youth Services	1.436	1.434	(0.002)	(0.009)	Minor Variances.	Continue to review.
Commissioning & Performance	0.234	0.231	(0.003)	0.000	No Variance.	Continue to review.
School Management & Information Team	0.192	0.186	(0.006)	(0.006)	Minor Variances.	Continue to review.
Total Education & Youth	13.528	13.518	(0.010)	(0.017)		
Schools						
Primary & Early Years Education	43.646	43.646	0.000	0.000	No Variance.	Continue to review.
Secondary, 14-19 & Continuing Education	35.641	35.641	0.000	0.000	No Variance.	Continue to review.
Inclusion Services	3.906	3.906	0.000	0.000	No Variance.	Continue to review.
Total Schools	83.193	83.193	0.000	0.000		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
People & Resources						
HR&OD	2.243	2.277	0.034	0.049	A 2015/16 budget efficiency of £0.105m is being reported as not achievable. This is being partially offset by workforce underspends of (£0.050m) and minor variances of (£0.021m).	The efficiencies are expected to be achieved in full next year. Workforce underspends are in-year only.
Corporate Finance	2.422	2.349	(0.073)	(0.019)	A 2015/16 budget efficiency is being reported as being partially achieved with a shortfall of £0.038m. This is being offset by temporary workforce underspends of (£0.111m).	The efficiencies are expected to be achieved in full next year. Workforce underspends are in-year only.
Total People & Resources	4.665	4.626	(0.039)	0.030		
Governance						
Legal Services	0.610	0.640	0.030	0.018	Minor Variances.	Overspend is not expected to be recurrent.
Democratic Services	1.911	2.023	0.112	0.112	The overspend is due to a delay in achieving an efficiency of £0.110m which was agreed within the 2014/15 budget. An overspend of £0.002m is due to minor variances.	The efficiency is expected to be achieved in full next year.
Internal Audit	0.416	0.414	(0.002)	(0.002)	Minor Variances.	Underspend is not expected to be recurrent.
Procurement	0.138	0.150	0.012	0.020	Minor Variances.	Overspend is not expected to be recurrent.
Business Support	0.740	0.713	(0.027)	(0.009)	Minor Variances.	Underspend is not expected to be recurrent.
Records Management	0.174	0.194	0.020	0.020	Minor Variances.	Overspend is not expected to be recurrent.
ICT	4.726	4.736	0.010	0.010	Minor Variances.	Overspend is not expected to be recurrent.
Total Governance	8.715	8.870	0.155	0.169		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Organisational Change						
Public Libraries & Arts, Culture & Events	1.773	1.768	(0.005)	(0.006)	Minor Variances.	Continue to review.
Museums Service	0.064	0.064	0.000	0.000	No Variance.	Continue to review.
County Archives	0.260	0.261	0.001	0.002	Minor Variances.	Continue to review.
Leisure Services	3.970	3.977	0.007	0.014	£0.070m Deeside Ice rink income pressure offset by premises & supplies cost savings of (£0.063m).	Continue to review.
Community Assets	0.018	0.018	0.000	0.000	No Variance.	Continue to review.
Valuation & Estates	(0.807)	(0.904)	(0.097)	(0.097)	Workforce efficiencies of (£0.097m) achieved following staff releases within this Service area.	Continue to review.
Property Design & Consultancy	2.688	2.617	(0.071)	(0.054)	Projected costs relating to the demolition of Connah's Quay office have been met through funding support from the Vibrant and Viable Places initiative resulting in (£0.054m) savings within this service area. This approach will support wider strategic regeneration initiatives. NNDR rebate of (£0.017m).	Continue to review.
Engineering Services	0.000	0.000	0.000	0.000	No Variance.	Continue to review.
Facilities Services	1.653	1.631	(0.022)	(0.028)	Minor variances of (£0.022m).	Continue to review.
Total Organisational Change	9.619	9.432	(0.187)	(0.169)		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Chief Executives						
Chief Executives	3.177	3.052	(0.125)	(0.185)	The underspend is due to workforce savings of (£0.085m) and also a reduction in Core Funding Agreements of (£0.028m). There is an underspend of (£0.042m) relating to the budget required for performance related increments. Expenditure of £0.050m is due to a projected spend for public consultation on the Medium Term Financial Strategy. The balance of (£0.020m) underspend is due to minor variances.	The employee savings of £0.85m are expected to be in-year only.
Total Chief Executives	3.177	3.052	(0.125)	(0.185)		
Central & Corporate Finance						
Central & Corporate Finance	23.053	22.572	(0.481)	(0.308)	HRA Financing - The settlement amount changed after the budget was set. Based on all original assumptions this equates to a reduction in efficiencies of approximately £0.600m. Balance of unused Non Standard Inflation from previous year (£0.240m). Pension Actuarial Review (£0.905m) due to lower than anticipated costs of additional contributions. Estimated Workforce Efficiency of £0.150m considered unachievable in year. One off identified efficiencies (£0.300m) in relation to the Independent Living Fund (ILF). Higher than projected income as a result of Rent Review for Unilever (£0.173m). One off / time limited, Unbudgeted costs of £0.400m in relation to former Euticals Ltd - Sandycroft site. Minor Variances of (£0.013m).	Review of CLIA will identify overall position for possible mitigation. Review as part of Medium Term Finance Strategy, Corporate Financing Options. Consider realignment options. Currently looking at other options. Continue to review. Continue to review. Keep under review. Keep under review.
Total Central & Corporate Finance	23.053	22.572	(0.481)	(0.308)		
TOTAL	251.457	251.748	0.291	0.595		

2015/16 Efficiencies Month 6 - Under or Over Achieved

Portfolio	Original Efficiency	Revised Efficiency	(Under)/Over Achievement
	2015/16 £(m)	2015/16 £(m)	2015/16 £(m)
People & Resources			
Review of specialist finance functions to identify efficiencies in process	0.170	0.166	(0.004)
Ensure continuation of grant maximisation opportunities identified in 2014/15	0.100	0.066	(0.034)
Review of specialist human resources functions to identify efficiencies in process	0.105	0.000	(0.105)
Total People & Resources	0.375	0.232	(0.143)
Central and Corporate Finance			
Workforce efficiency proposal	0.300	0.150	(0.150)
Central Loans and Investment Review	1.830	1.230	(0.600)
Total Central & Corporate Finance	2.130	1.380	(0.750)
Social Services			
Develop means testing approach for minor adaptations	0.100	0.000	(0.100)
Review model/costs contracts for catering	0.050	0.000	(0.050)
Rationalise the number of sites where In-House short term care is provided	0.075	0.110	0.035
Develop a 'progression' model for Supported Living	0.250	0.145	(0.105)
Review commissioning with Action for Children	0.075	0.015	(0.060)
Regional approach to advocacy	0.053	0.005	(0.048)
Review and realign funding to voluntary sector	0.203	0.065	(0.138)
Total Social Services	0.806	0.340	(0.466)
Community & Enterprise			
Welfare Rights Team Review	0.020	0.035	0.015
Community Centres	0.048	0.096	0.048
Community Based Accommodation Support Service	0.030	0.090	0.060
Telecare Charging	0.200	0.139	(0.061)
Stopping sending remittance advices to Landlords	0.054	0.013	(0.041)
Review Single Person Discount	0.150	0.270	0.120
Total Community & Enterprise	0.502	0.643	0.141
Streetscene & Transportation			
Introduce non-generic Streetscene roles (3 year plan)	0.080	0.115	0.035
Staff Car Parking Charges (within Workforce Savings)	0.100	0.030	(0.070)
Develop Energy Production at Landfill	0.050	0.000	(0.050)
Rationalise HRC Sites	0.400	0.225	(0.175)
Removing the Waste Containers delivery service	0.150	0.100	(0.050)
Introduce Charge for 2nd Garden Waste Bin	0.050	0.025	(0.025)
Car Parking Charges	0.400	0.290	(0.110)
Cancel Real Time Info System	0.020	0.025	0.005
Charge Maintenance of Bus Shelters	0.005	0.000	(0.005)
Review subsidised bus routes	0.075	0.050	(0.025)
Externalise grass cutting service	0.075	0.025	(0.050)
Reduced Street Lighting resource	0.050	0.038	(0.013)
Remove second grass cut for highway verges	0.030	0.025	(0.005)
Reduce Cleansing standards zero tolerance litter	0.150	0.050	(0.100)
Part night street lighting in residential areas	0.020	0.030	0.010
Winter Maintenance (Car Parks and standard)	0.150	0.170	0.020
Total Streetscene & Transportation	1.805	1.198	(0.608)
Planning & Environment			
Staffing & Management Restructure (incl. all vacancies)	0.295	0.178	(0.117)
Staffing & Collaboration	0.024	0.036	0.012
Animal & Pest Control	0.030	0.005	(0.025)
Increased Planning Fees (15% WG increase)	0.135	0.050	(0.085)
Increase in number of Planning Applications	0.060	0.030	(0.030)
Additional elements of charging (discharge of conditions)	0.050	0.025	(0.025)
Pre-Planning Advice PDM111952P	0.020	0.011	(0.009)
Total Planning & Environment	0.614	0.335	(0.279)
Total 2015/16 Budget Efficiencies		100	12.874
Total Projected 2015/16 Budget Efficiencies Underachieved		16	2.104
Total Projected 2015/16 Budget Efficiencies Achieved		84	10.770

Movements on Council Fund Unearmarked Reserves

	£m	£m
Total Reserves as at 1 April 2015	10.515	
Less - Base Level	(5.769)	
Total Reserves above base level available for delegation to Cabinet		4.746
Less - Allocation from the Contingency Reserve for the costs of the speed limit review		(0.210)
Less projected overspend as at Month 6		(0.291)
Total projected Contingency Reserve as at 31st March 2016		4.245

HRA Major Variance Report - Period 6

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Estate Management	1.634	1.665	0.031	0.062	Review of the YTD costs for Giro charges and Decoration Vouchers have shown a lower than expected spend therefore allowing a reduction in the forecasted costs for the remainder of the year.	Keep under review.
Other variances (aggregate)	(1.400)	(1.578)	(0.178)	(0.021)	Projected underspend of (£0.185m) on materials of which (£0.029m) relates to the services allocation from the previous years profit share arrangement and the remainder is a result of careful management and monitoring of the materials contract and larger scale repairs being addressed as part of the new 6 year Capital Programme to achieve the Welsh Housing Quality Standards. There is an overspend of £0.025m due to a beacon method for valuation of Residential Stock. Other variances of (£0.018m).	Keep under review.
Total :	0.234	0.087	(0.147)	0.041		



CABINET MEETING

Date of Meeting	Tuesday 15 December 2015
Report Subject	Capital Programme Monitoring 2015/16 (Month 6)
Portfolio Holder	Leader of the Council and Cabinet Member for Finance
Report By	Corporate Finance Manager
Strategic / Operational	Operational

EXECUTIVE SUMMARY

<p>The Capital Programme has increased by £0.662m in the period, largely due to the impact of:-</p> <ul style="list-style-type: none"> • Additional WG grant funding of £0.717m (Council Fund £0.572m, Housing Revenue Account £0.145m); • FCC Match Funding for Queensferry Roundabout scheme (£0.228m); and • Kitchen Replacement contribution (£0.152m). <p>Offset by:-</p> <ul style="list-style-type: none"> • Rollover into 2016/17 (£0.345m); and • Removal of Traveller Site Grant (£0.150m). <p>Resources available for funding future capital expenditure currently c£2.629m.</p>

RECOMMENDATIONS	
(1)	Approve the Report.
(2)	Approve the rollover adjustments at 1.13.

REPORT DETAILS

1.00	EXPLAINING THE CAPITAL PROGRAMME MONITORING POSITION FOR MONTH 6 - 2015/16																																																																																																																																						
	Background																																																																																																																																						
1.01	The Council approved a Housing Revenue Account (HRA) capital programme for 2015/16 of £21.200m and a Council Fund (CF) capital programme of £50.359m at its meeting of 17 th February, 2015.																																																																																																																																						
1.02	For presentational purposes the capital programme is shown as a whole, with sub-totals for the Council Fund and HRA. In reality the HRA programme is ring fenced and can only be used for HRA purposes.																																																																																																																																						
	Changes since Budget approval																																																																																																																																						
1.03	Table 1 below sets out how the programme has changed during 2015/16. More detailed cumulative information relating to each Portfolio is provided in Appendix A:-																																																																																																																																						
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Changes during this period

1.05 Changes during this period have resulted in a net increase in the programme total of £1.007m (CF (£0.710m), HRA £0.297m). A summary of the changes, showing major items, is in Table 2 below:-

Table 2

CHANGES DURING THIS PERIOD	
	£m
<u>COUNCIL FUND</u>	
Increases	
Queensferry Roundabout Scheme - WG Grant Funded	0.572
Queensferry Roundabout Scheme - FCC Match Funded	0.228
Other Aggregate Increases	0.075
	0.875
Decreases	
Removal of Traveller Site Grant	(0.150)
Other Aggregate Decreases	(0.015)
	(0.165)
Total	0.710
<u>HRA</u>	
Increases	
Enhanced Kitchen Replacement Programme funded by Contribution	0.152
Communal Heating - WG Grant	0.145
	0.297
Decreases	
	0.000
Total	0.297

1.06 The Queensferry Roundabout scheme involves improvements to the roundabout and Asda junction and reflects a revised funding profile between WG and the Council.

1.07 At the time of setting the 2015/16 budget it was anticipated that a WG grant of £0.150m would be received for the refurbishment of the Riverside Traveller site. This is not now the case and so the budget has been withdrawn.

1.08 Within the HRA, Flintshire has earned a rebate from the London Housing Consortium (LHC) for the use of their procurement frameworks which is being utilised to supplement the kitchen replacement programme. In addition existing WG grant funding is being used to upgrade the communal heating systems in the Flint tower block

1.09	<p>Capital Expenditure compared to Budget</p> <p>Actual expenditure as at Month 6 (end of September 2015) across the whole of the capital programme is £98.490m. The breakdown of expenditure is analysed in Table 3 below, along with the percentage spend against budget. This shows that 28.13% of the budget has been spent (CF 30.67%, HRA 22.77%). Corresponding figures for Month 6 2014/15 were 36.39% (CF 34.95%, HRA 40.03%). The HRA capital programme is significantly larger than in previous years, requiring more initial planning and therefore the bulk of expenditure will occur later in the year. These figures exclude the HRA Subsidy Buyout (£79.248m) which was paid in its entirety early in the financial year.</p> <p>Table 3</p> <table border="1" data-bbox="296 808 1353 1666"> <thead> <tr> <th data-bbox="304 842 663 875">EXPENDITURE</th> <th data-bbox="663 842 796 904">Revised Budget</th> <th data-bbox="796 842 928 931">Cumulative Expenditure Month 6</th> <th data-bbox="928 842 1078 931">Percentage Spend v Budget</th> <th data-bbox="1078 842 1212 904">Projected Outturn</th> <th data-bbox="1212 842 1345 965">Variance Budget v Outturn (Under)/Over</th> </tr> <tr> <td></td> <th data-bbox="663 904 796 981">£m</th> <th data-bbox="796 904 928 981">£m</th> <th data-bbox="928 904 1078 981">%</th> <th data-bbox="1078 904 1212 981">£m</th> <th data-bbox="1212 904 1345 981">£m</th> </tr> </thead> <tbody> <tr> <td data-bbox="304 987 663 1016">Chief Executives</td> <td data-bbox="663 987 796 1016">0.026</td> <td data-bbox="796 987 928 1016">0</td> <td data-bbox="928 987 1078 1016">0</td> 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1.11	<p>Details of the variances for individual programme areas are listed in Appendix B, which includes the reasons, and required remedial actions which may be required where those variances exceed +/- 10% of the revised budget. In</p>																																																																																																						

	addition, where Early Identified Rollover (EIR) into 2016/17 has been identified, this is also included in the narrative.																																
1.12	<p>Rollover into 2016/17</p> <p>As at Month 6 EIR of £0.435m has been identified which reflects reviewed spending plans across all programme areas; these committed amounts have been identified as now required to meet the cost of programme works in 2016/17.</p>																																
1.13	<p>Information relating to each programme area is contained in Appendix B and summarised in Table 4 below:-</p> <p>Table 4</p> <table border="1"> <thead> <tr> <th colspan="4">ROLLOVER INTO 2016/17</th> </tr> <tr> <th></th> <th>Month 4</th> <th>Month 6</th> <th>Total</th> </tr> <tr> <th></th> <th>£m</th> <th>£m</th> <th>£m</th> </tr> </thead> <tbody> <tr> <td>Education & Youth</td> <td>0.345</td> <td>0.068</td> <td>0.413</td> </tr> <tr> <td>Organisational Change 1</td> <td>0</td> <td>0.367</td> <td>0.367</td> </tr> <tr> <td>Council Fund</td> <td>0.345</td> <td>0.435</td> <td>0.780</td> </tr> <tr> <td>Housing Revenue Account</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	ROLLOVER INTO 2016/17					Month 4	Month 6	Total		£m	£m	£m	Education & Youth	0.345	0.068	0.413	Organisational Change 1	0	0.367	0.367	Council Fund	0.345	0.435	0.780	Housing Revenue Account	0	0	0				
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	General Financing¹	Specific Financing²	Total Financing																														
	£m	£m	£m																														
Latest Monitoring																																	
Council Fund	6.118	40.284	46.402																														
Housing Revenue Account	5.110	96.147	101.257																														
	11.228	136.431	147.659																														
Total Financing Resources	11.228	136.431	147.659																														
1.15	Given the continuing uncertainty over the realisation of asset disposals, no capital receipts were assumed for 2015/16 budget setting purposes. However, any assets realised in year would be available for capital investment (see Sections 1.17 to 1.19 below).																																

1.16	<p>Funding of 2015/16 Approved Schemes</p> <p>The position as at Month 6 is summarised in Table 6 below:-</p> <p>Table 6</p> <table border="1" data-bbox="373 591 1299 1473"> <thead> <tr> <th colspan="2" data-bbox="373 591 954 667">FUNDING OF APPROVED SCHEMES</th> <th data-bbox="954 676 1123 721">£m</th> <th data-bbox="1123 676 1299 721">£m</th> </tr> </thead> <tbody> <tr> <td data-bbox="373 757 954 801">Surplus from 2014/15</td> <td data-bbox="954 757 1123 801"></td> <td data-bbox="1123 757 1299 801"></td> <td data-bbox="1123 757 1299 801">(1.314)</td> </tr> <tr> <td data-bbox="373 837 954 882">Increases</td> <td data-bbox="954 837 1123 882"></td> <td data-bbox="1123 837 1299 882"></td> <td data-bbox="1123 837 1299 882"></td> </tr> <tr> <td data-bbox="373 882 954 927">Previously reported</td> <td data-bbox="954 882 1123 927">0.565</td> <td data-bbox="1123 882 1299 927"></td> <td data-bbox="1123 882 1299 927"></td> </tr> <tr> <td data-bbox="373 927 954 972">Queensfery Roundabout</td> <td data-bbox="954 927 1123 972">0.228</td> <td data-bbox="1123 927 1299 972">0.793</td> <td data-bbox="1123 927 1299 972"></td> </tr> <tr> <td data-bbox="373 1003 954 1048">Decreases</td> <td data-bbox="954 1003 1123 1048"></td> <td data-bbox="1123 1003 1299 1048"></td> <td data-bbox="1123 1003 1299 1048"></td> </tr> <tr> <td data-bbox="373 1048 954 1093">Actual In year receipts</td> <td data-bbox="954 1048 1123 1093">(1.254)</td> <td data-bbox="1123 1048 1299 1093"></td> <td data-bbox="1123 1048 1299 1093"></td> </tr> <tr> <td data-bbox="373 1093 954 1137">Identified Savings (Previously reported)</td> <td data-bbox="954 1093 1123 1137">(0.521)</td> <td data-bbox="1123 1093 1299 1137"></td> <td data-bbox="1123 1093 1299 1137"></td> </tr> <tr> <td data-bbox="373 1137 954 1182">Unallocated Headroom</td> <td data-bbox="954 1137 1123 1182">(0.333)</td> <td data-bbox="1123 1137 1299 1182">(2.108)</td> <td data-bbox="1123 1137 1299 1182"></td> </tr> <tr> <td data-bbox="373 1182 954 1227">Funding Available</td> <td data-bbox="954 1182 1123 1227"></td> <td data-bbox="1123 1182 1299 1227"></td> <td data-bbox="1123 1182 1299 1227">(2.629)</td> </tr> <tr> <td data-bbox="373 1258 954 1303">Prospective Schemes</td> <td data-bbox="954 1258 1123 1303"></td> <td data-bbox="1123 1258 1299 1303"></td> <td data-bbox="1123 1258 1299 1303"></td> </tr> <tr> <td data-bbox="373 1303 954 1348">Brookhill / Standard PV Sites</td> <td data-bbox="954 1303 1123 1348"></td> <td data-bbox="1123 1303 1299 1348">1.450</td> <td data-bbox="1123 1303 1299 1348"></td> </tr> <tr> <td data-bbox="373 1348 954 1393"></td> <td data-bbox="954 1348 1123 1393"></td> <td data-bbox="1123 1348 1299 1393">1.450</td> <td data-bbox="1123 1348 1299 1393"></td> </tr> <tr> <td data-bbox="373 1393 954 1438">Projected shortfall / (surplus) to 2016/17</td> <td data-bbox="954 1393 1123 1438"></td> <td data-bbox="1123 1393 1299 1438"></td> <td data-bbox="1123 1393 1299 1438">(1.179)</td> </tr> </tbody> </table>	FUNDING OF APPROVED SCHEMES		£m	£m	Surplus from 2014/15			(1.314)	Increases				Previously reported	0.565			Queensfery Roundabout	0.228	0.793		Decreases				Actual In year receipts	(1.254)			Identified Savings (Previously reported)	(0.521)			Unallocated Headroom	(0.333)	(2.108)		Funding Available			(2.629)	Prospective Schemes				Brookhill / Standard PV Sites		1.450				1.450		Projected shortfall / (surplus) to 2016/17			(1.179)
FUNDING OF APPROVED SCHEMES		£m	£m																																																						
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Projected shortfall / (surplus) to 2016/17			(1.179)																																																						
1.17	<p>The final outturn surplus from 2014/15 was £1.314m (£1.322m as per outturn report to Cabinet 14 July, 2015).</p> <p>Additional allocations in year amount to £0.793m, an increase of £0.228m on Month 4. This increase is Flintshire's contribution to the Queensfery Roundabout project.</p> <p>Savings in the resources required for Flintshire Connects (as previously reported in Month 4 Capital Monitoring report to Cabinet 13th October, 2015) amount to £0.521m.</p> <p>Actual receipts to Month 6 amount to £1.254m and unallocated headroom remains unaltered at £0.333m.</p> <p>Taken as a whole this indicates that c£2.629m is available to fund capital schemes.</p>																																																								

1.18	Portfolios through their business plans have identified significant capital investment needed to improve services and achieve revenue efficiencies. Business cases are in the process of being written, the intention being to bring additional capital schemes to Cabinet for approval in the current and/or future financial years.
1.19	A report requesting support for the installation of photovoltaic (PV) arrays at ex landfill sites in Buckley was approved by Cabinet at its meeting of 16 June 2015. The provisional costs are included in the table above and a further report will come to Cabinet once all the details are finalised.

2.00	RESOURCE IMPLICATIONS
2.01	Financial implications - As set out in the body of the report.
2.02	Personnel Implications - None directly as a result of this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	No consultation is required as a direct result of this report.

4.00	RISK MANAGEMENT
4.01	At this stage in the financial year and given the size and complexity of schemes within the programme, it is considered that the level of spend against budget is appropriate and poses no risk or negative impact for the Council e.g. loss of external funding.
4.02	As stated in Section 1.09, the 2015/16 HRA Capital Programme is significantly larger than in previous years and so may present a risk in terms of achieving spending levels. As such this will need to be closely monitored during the year.

5.00	APPENDICES
5.01	Appendix A: Capital Programme - Changes during 2015/16
5.02	Appendix B: Variances

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Capital Programme monitoring papers 2015/16.

	<p>Contact Officer: Andrew Elford Accountant</p> <p>Telephone: 01352 702291</p> <p>E-Mail: andrew.elford@flintshire.gov.uk</p>
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7.00	GLOSSARY OF TERMS
7.01	<p>Capital Programme: The Council's financial plan covering capital schemes and expenditure proposals for the current year and a number of future years. It also includes estimates of the capital resources available to finance the programme.</p> <p>CERA: Capital Expenditure charged to Revenue Account. The Council is allowed to use its revenue resources to fund capital expenditure. However the opposite is not permissible.</p> <p>Council Fund (CF): The fund to which all the Council's revenue and capital expenditure is charged.</p> <p>Housing Revenue Account (HRA): The fund to which all the Council's revenue and capital expenditure relating to its housing stock is charged.</p> <p>MRA: Major Repairs Allowance. A general capital grant from WG for HRA purposes.</p> <p>Rollover: Rollover occurs when schemes due to be completed in a given financial year are delayed until a subsequent year. In this case the relevant funding is 'rolled over' to meet the delayed expenditure.</p>

CAPITAL PROGRAMME - CHANGES DURING 2015/16

	Original Budget 2015/16	Rollover from 2014/15	Previously Reported			Changes (Current)	Revised Budget 2015/16
			Changes	Rollover to 2016/17	Savings		
	£m	£m	£m	£m	£m	£m	£m
Council Fund :							
Chief Executives							
Clwyd Theatr Cymru	0.020	0.006	0	0	0	0	0.026
	0.020	0.006	0.000	0.000	0.000	0.000	0.026
People & Resources							
Corporate Finance	0.075	0.086	(0.018)	0	0	0	0.143
	0.075	0.086	(0.018)	0.000	0.000	0.000	0.143
Governance							
Information Technology	0.170	0.753	0	0	0	0	0.923
	0.170	0.753	0.000	0.000	0.000	0.000	0.923
Education & Youth							
Education - General	1.950	0	(1.950)	0	0	0	0
Primary Schools	0.040	0.293	0.829	(0.021)	0	0	1.141
Schools Modernisation	42.987	0.942	(13.594)	(0.016)	0	0	30.319
Secondary Schools	0	0.254	0.341	(0.012)	0	0	0.583
Special Education	0	0.444	0.548	(0.296)	0	0	0.696
Minor Works, Furn & Equip	0.045	0.009	0	0	0	0	0.054
Community Youth Clubs	0	0	0.241	0	0	0	0.241
	45.022	1.942	(13.585)	(0.345)	0.000	0.000	33.034
Social Care							
Partnerships & Performance	0	0	0	0	0	0	0
	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Community & Enterprise							
Flintshire Connects	0.250	0.451	0	0	(0.521)	0	0.180
Community Coastal Fund	0	0	0	0	0	0.043	0.043
Town Centre Regeneration	0.130	0.349	0	0	0	0	0.479
Vibrant & Viable Places	0	0.005	2.960	0	0	0	2.965
Private Sector Renewal/Improv't	2.311	0.052	0	0	0	0	2.363
Travellers' Sites	0.150	0	0	0	0	(0.150)	0.000
	2.841	0.857	2.960	0.000	(0.521)	(0.107)	6.030
Planning & Environment							
Engineering	0.115	0.674	0	0	0	0	0.789
Energy Services	0.100	0	0	0	0	0	0.100
Rights of Way	0	0	0	0	0	0.013	0.013
Planning Grant Schemes	0	0	0	0	0	0.019	0.019
Ranger Services	0.027	0.347	0.020	0	0	0	0.394
Townscape Heritage Initiatives	0.309	0.126	0	0	0	0	0.435
	0.551	1.147	0.020	0.000	0.000	0.032	1.750

CAPITAL PROGRAMME - CHANGES DURING 2015/16

	Original Budget 2015/16	Rollover from 2014/15	Previously Reported			Changes (Current)	Revised Budget 2015/16
			Changes	Rollover to 2016/17	Savings		
	£m	£m	£m	£m	£m	£m	£m
Transport & Streetscene							
Sustainable Waste Management	0	0	0.519	0	0	0	0.519
Highways	0.860	0.089	0	0	0	0	0.949
Local Transport Grant	0	0.015	0.503	0	0	0.785	1.303
	0.860	0.104	1.022	0.000	0.000	0.785	2.771
Organisational Change 1							
Leisure Centres	0	0.034	0.045	0	0	0	0.079
Recreation - Other	0	0.008	0	0	0	0	0.008
Play Areas	0	0	0	0	0	0	0
	0.000	0.042	0.045	0.000	0.000	0.000	0.087
Organisational Change 2							
Administrative Buildings	0.820	0.318	0	0	0	0	1.138
Community Asset Transfers	0	0	0.500	0	0	0	0.500
	0.820	0.318	0.500	0.000	0.000	0.000	1.638
Housing Revenue Account :							
HRA Subsidy Buyout	0	0	79.248	0	0	0	79.248
Disabled Adaptations	0	0.512	1.000	0	0	0	1.512
Energy Schemes	0	0	3.900	0	0	0	3.900
Major Works	2.871	0	0	0	0	0.550	3.421
Accelerated Programmes	15.040	0	(3.900)	0	0	0	11.140
WHQS Improvements	2.289	0	0	0	0	(0.253)	2.036
Disabled Adaptations	1.000	0	(1.000)	0	0	0	0
	21.200	0.512	79.248	0.000	0.000	0.297	101.257

Totals :

Council Fund	50.359	5.255	(9.056)	(0.345)	(0.521)	0.710	46.402
Housing Revenue Account	21.200	0.512	79.248	0.000	0.000	0.297	101.257
Grand Total	71.559	5.767	70.192	(0.345)	(0.521)	1.007	147.659

CHIEF EXECUTIVES

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Clwyd Theatr Cymru	0.026	0	0.026	0	0	0		
Total	0.026	0.000	0.026	0.000	0.000	0.000		

PEOPLE & RESOURCES

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Corporate Finance	0.143	0	0.143	0	0	0		
Total	0.143	0.000	0.143	0.000	0.000	0.000		

Variance = Budget v Projected Outturn

GOVERNANCE

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Information Technology	0.923	0.435	0.923	0	0	0		
Total	0.923	0.435	0.923	0.000	0.000	0.000		

Variance = Budget v Projected Outturn

EDUCATION & YOUTH

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Education - General	0	(0.022)	0	0		0		
Primary Schools	1.141	0.237	1.141	0	0	(0.021)		
Schools Modernisation	30.319	8.645	30.285	(0.034)	(0)	(0.016)	Early Identified Rollover - Hawarden Village CP School (Link Scheme) £0.034m	Request approval to move funding of £0.034m to 2016/17
Community Youth Clubs	0.241	0.196	0.241	0	0	0		
Secondary Schools	0.583	0.421	0.583	0	0	(0.012)		
Special Education	0.696	0.245	0.692	(0.004)	(1)	(0.296)	Early Identified Rollover - Saliney, St Davids High School (Lift / Accessible Toilet scheme) Retention payment (£0.004m).	Request approval to move funding of £0.004m to 2016/17
Minor Works, Furn & Equip	0.054	0.001	0.024	(0.030)	(56)	0	Early Identified Rollover - Hawarden Villiage CP (Link Scheme / Kitchen fixtures & fittings) £0.030m.	Request approval to move funding of £0.030m to 2016/17
Total	33.034	9.722	32.966	(0.068)	(0)	(0.345)		

Variance = Budget v Projected Outturn

SOCIAL CARE

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Partnerships & Performance	0	0	0	0		0		
Total	0.000	0.000	0.000	0.000	0.000	0.000		

Variance = Budget v Projected Outturn

COMMUNITY & ENTERPRISE

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Flintshire Connects	0.180	0.041	0.180	0	0	0		
Community Coastal Fund	0.043	0	0.043	0	0	0		
Town Centre Regeneration	0.479	0.980	0.980	0.501	105	0.475	Expenditure on ERDF funded schemes incurred in advance of grant reimbursement	Additional grant funding has been claimed to match expenditure, awaiting payment
Vibrant & Viable Places	2.965	0.202	2.965	0	0	0		
Private Sector Renewal/Improvement	2.363	1.350	2.363	0	0	0		
Travellers' Sites	0	0	0	0		(0.150)		
Total	6.030	2.574	6.531	0.501	8	0.325		

Variance = Budget v Projected Outturn

PLANNING & ENVIRONMENT

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Engineering	0.789	0.063	0.789	0	0	0		
Energy Services	0.100	0.052	0.100	0	0	0		
Rights of Way	0.013	0.013	0.013	0	0	0.013		
Planning Grant Schemes	0.019	0.019	0.019	0	0	0.019		
Ranger Services	0.394	0.082	0.394	0	0	0		
Townscape Heritage Initiatives	0.435	0.067	0.435	0	0	0		
Total	1.750	0.297	1.750	0.000	0.000	0.032		

Variance = Budget v Projected Outturn

TRANSPORT & STREETSCENE

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Sustainable Waste Management	0.519	0.191	0.554	0.035	7	0		
Highways	0.949	0.446	0.949	0	0	0		
Local Transport Grant	1.303	0.017	1.303	0	0	0		
Total	2.771	0.655	2.806	0.035	1.263	0.000		

Variance = Budget v Projected Outturn

ORGANISATIONAL CHANGE 1

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Leisure Centres	0.079	0.053	0.079	0	0	0		
Recreation - Other	0.008	0	0.008	0	0	0		
Play Areas	0	0.120	0.120	0		0		All expenditure is funded from Section 106 contributions and FCC match funding drawn down at year end
Swimming Pools	0	0.003	0	0		0		
Total	0.087	0.176	0.207	0.120	137.931	0.000		

Variance = Budget v Projected Outturn

ORGANISATIONAL CHANGE 2

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Administrative Buildings	1.138	0.372	1.071	(0.067)	(6)	0	Early Identified Rollover - Hawarden Rectory, delayed start of works (£0.035m). Fire Risk Assessments at County Hall (£0.032m)	Request approval to move funding of £0.067m to 2016/17
Community Asset Transfers	0.500	0	0.200	(0.300)	(60)	0	Early Identified Rollover - £0.200m has been allocated to potential CAT's in year, however larger transfers now due in April 2016	Request approval to move funding of £0.300m to 2016/17
Total	1.638	0.372	1.271	(0.367)	(22.405)	0.000		

Variance = Budget v Projected Outturn

HOUSING REVENUE ACCOUNT

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
HRA Subsidy Buyout	79.248	79.248	79.248	0	0	0		
Disabled Adaptations	1.000	0.253	1.000	0	0	0		
Energy Services	4.412	0.281	4.412	0	0	0		
Major Works	3.421	1.331	3.421	0	0	0		
Accelerated Programmes	0.450	0.373	0.450	0	0	0		
WHQS Improvements	12.726	2.774	12.726	0	0	0		
Total	101.257	84.260	101.257	0.000	0.000	0.000		

Variance = Budget v Projected Outturn

SUMMARY

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Chief Executives	0.026	0	0.026	0	0	0		
People & Resources	0.143	0	0.143	0	0	0		
Governance	0.923	0.435	0.923	0.000	0	0		
Education & Youth	33.034	9.722	32.966	(0.068)	(0)	(0.345)		
Social Care	0	0	0	0		0		
Community & Enterprise	6.030	2.574	6.531	0.501	8	0.325		
Planning & Environment	1.750	0.297	1.750	0	0	0.032		
Transport & Streetscene	2.771	0.655	2.806	0.035	1	0		
Organisational Change 1	0.087	0.176	0.207	0.120	138	0		
Organisational Change 2	1.638	0.372	1.271	(0.367)	(22)	0		
Sub Total - Council Fund	46.402	14.230	46.623	0.221	0	0.012		
Housing Revenue Account	101.257	84.260	101.257	0.000	0	0		
Total	147.659	98.490	147.880	0.221	0	0.012		

Variance = Budget v Projected Outturn



CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE MEETING

Date of Meeting	Thursday 10 December 2015
Report Subject	Period 5 - Overspend in the Streetscene and Transportation Portfolio
Cabinet Member	Deputy Leader and Cabinet Member for Environment & Cabinet Member for Waste
Report Author	Chief Officer - Streetscene and Transportation
Type of Report	Operational

EXECUTIVE SUMMARY

Streetscene and Transportation receives a total annual revenue budget of £27.8m.

The Period 5 monitoring report presented to the Corporate Resources Overview and Scrutiny Committee in October 2015 showed the service projecting an overspend of £1.08m for the financial year 2015 - 16

Members of the Committee requested more information on the reasons behind the projected overspend and this report provides some background to the individual elements of the overspend.

RECOMMENDATIONS

1	That Members of the Committee note the reasons for the overspend in the Streetscene and Transportation Portfolio and the on-going work within the service to mitigate the overspend.
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REPORT DETAILS

1.00	EXPLAINING THE REASON BEHIND THE PROJECTED OVERSPEND
1.01	The projected overspend is the result of a number of elements within the portfolio
1.02	<p>The service was set a challenging target for savings in 2015 -16, with savings totalling £2.67m required in-year which were accrued from 32 individual savings proposals. Many of the proposals required changes to Council Policy, which in turn required significant public and Member consultation periods, which then delayed the process of introduction and resulted in the full year benefit of the saving not being realised.</p> <p>Waste Collection Policy</p>
1.03	<p>The Council's revised waste collection policy was approved by Cabinet in April 2015, which created a delay in the introduction of a number of the revised working arrangements for the waste service. For example:</p> <ul style="list-style-type: none"> • Cessation of the waste container delivery service - which was introduced in July 2015 resulting in an overspend of £50k • Delay in the introduction of charging for second garden waste bins as it was not possible to introduce the charge part way through the year. The new service charge will now be introduced in March 2016 resulting in a loss of income of £25k. • Introducing a 7 day waste collection service required extensive public engagement and resident/member notifications. This resulted in the new service being introduced in mid-September 2015 with the full year benefit not being accrued
1.04	<p>The proposed rationalisation and changes to Household Recycling Centre provision (HRC's) were further delayed by a Call-In on the original Cabinet decision. The subsequent extended period of consultation had the following impact</p> <ul style="list-style-type: none"> • Flint, Connah's Quay HRC sites did not move to a 3 day operating week operation until July 2015 • The site at Hope which was planned to close completely following the rationalisation programme, moved to a 'weekend only' site from September 2016, with this situation still in operation, in order to allow the community sufficient time to build a business case to take on the operations at the site.
1.05	<p>The total overspend as a result of the delay in implementing the rationalisation at HRC sites is £175k</p> <p>Car Parking Strategy and the introduction of Car parking charges</p>
1.06	<p>The Councils Car-parking strategy was approved by Cabinet in April 2015 and before any charge could be introduced a full statutory consultation</p>

	<p>period was required in order to validate the necessary parking orders. This resulted in a delay in introducing car parking charges in every town in the County and resulted in a loss of income amounting to £110k against the full year target at period 5.</p> <p>Grass cutting Policy</p>
1.07	<p>The grass cutting policy which reduced the frequency of some grass cutting services and included the decision to outsource some of the provision was approved by Cabinet in April 2015. The decision came after the commencement of the grass cutting season and the delay resulted in the partial loss of the full year saving of £50k.</p> <p>Zero Tolerance for littering</p>
1.08	<p>The Zero Tolerance approach to littering and the advance communications required with businesses and residents to facilitate the new initiative has resulted in its later than expected introduction. This has not enabled the proposed reduction in the cleansing teams which are allocated to the town centres.</p>
1.09	<p>In addition to the late delivery of Business Planning proposals, there are a number of unforeseen elements which have also contributed to the service overspend.</p>
1.10	<p>Reduced electricity sales from the gas engines at Brookhill and Standard landfill sites following equipment breakdown and fluctuating levels of gas extraction at the sites, has resulted in a shortfall in income of £150k. Extensive maintenance work has been carried out on the gas collection network and new wells have now been installed. This has already improved gas yields and it is expected that this improvement will be maintained and shown improvement in income returns in future monitoring reports. A new engine maintenance arrangement has also been introduced at the sites which will also reduce the likelihood of an extended period of engine breakdown.</p>
1.11	<p>The biggest single element contributing to the portfolio overspend is under achieving income levels in the waste recycling market, due to fluctuating recycle sale values. This has resulted in a £236k loss of income at period 5, further reducing income levels of £111k from the previous monitoring period. The cause is a collapse in national and international recycling product values with the value likely to deteriorate further in the coming months. Discussions are on-going with Welsh Government in an attempt to introduce a national merchant arrangement for the sale of recycling products across Wales to benefit from the economies of scale from an 'All Wales' approach. In addition the service continues to monitor recycling market closely throughout 2015/16 and will amend financial projections accordingly.</p>
1.12	<p>Denbighshire County Council has reviewed its own contractual arrangements for composting their domestic garden waste. The new arrangement has resulted in the loss of the material treated by FCC in the facility in Greenfield and the loss of £60k income from the arrangement</p>

	over the financial year.
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2.00	RESOURCE IMPLICATIONS
2.01	None

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Both Cabinet Members are consulted regularly on budget issues

4.00	RISK MANAGEMENT
4.01	The service continues to manage its budget at every level in order to control spend levels and reduce the declared overspend. The indication for period 6 and for future monitoring projections are that the figure can be partially mitigated and partially reduced over the coming monitoring periods.
4.02	The greatest risk to the budget comes from the continued reducing value of recycling end products. This national and international reduction in the value of the products is predicted to continue and will directly impact on future service budgets. The risk has now been identified as a Corporate Risk and future projections for reducing income levels have been included in the Councils MTFP.

5.00	APPENDICES
5.01	None

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None Contact Officer: S Jones Chief Officer Streetscene and Transportation Telephone: 01352 704700 E-mail: Stephen.o.jones@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	HRC – Household Recycling Centre



CORPORATE RESOURCES OVERVIEW & SCRUTINY MEETING

Date of Meeting	Thursday 10 th December, 2015
Report Subject	Quarter 2 Improvement Plan Monitoring Report
Portfolio Holder	Cabinet Member for Corporate Management
Report By	Member Engagement Manager
Strategic / Operational	Strategic

EXECUTIVE SUMMARY

The Improvement Plan 2015/16 was adopted by the Council in June 2015. This report presents the monitoring of progress for the second quarter of 2015/16 focusing on the areas of under performance relevant to the Corporate Resources Overview & Scrutiny Committee.

This report is an exception based report and therefore detail focuses on the areas of under-performance.

RECOMMENDATIONS

1	That the Committee consider the Quarter 2 Improvement Plan Monitoring Report to be i) assured of progress and performance and ii) challenge any areas of under-performance as appropriate.
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1.00	EXPLAINING THE QUARTER 2 IMPROVEMENT PLAN MONITORING REPORT
1.01	The Improvement Plan monitoring report gives an explanation of the progress being made towards the delivery of the impacts set out in the 2015/16 Improvement Plan. The narrative is supported by performance indicators and/or milestones which evidence achievement. In addition, there is an assessment of the strategic risks and the level to which they are controlled.
1.02	The detailed sub-priority reports, shown at Appendix 1, are in a new format, which has been generated from the new performance management solution, CAMMS.
1.03	<p>CAMMS has been purchased to provide benefits which include:</p> <ul style="list-style-type: none"> • efficiencies by reducing duplication and data entry; • a single version of the truth; • improved visibility and accountability for performance and programme / project management objectives; including an audit trail; and • dynamic, exception based reporting with dashboards and standard reports.
1.04	<p>Analysis of performance against the Improvement Plan measures is undertaken using the RAG (Red, Amber and Green) status. This is defined as follows:-</p> <p><u>Performance</u></p> <ul style="list-style-type: none"> • RED – equates to a position of under-performance against target. • AMBER – equates to a mid-position where improvement may have been made but performance has missed the target. • GREEN – equates to a position of positive performance against target. <p><u>Outcome</u></p> <ul style="list-style-type: none"> • RED – equates to a forecast position of under-performance against target at year end. • AMBER – equates to a forecast mid-position where improvement may have been made but performance will miss target at year end. • GREEN – equates to a forecast position of positive performance against target at year end.
1.05	The high level (RED) risk areas identified for the Corporate Resources Overview & Scrutiny Committee, are as follows:-

1.05.1	<p>Priority: Modern and Efficient Council (Improving Resource Management) Risk: The scale of the financial challenge</p> <p>The level of anticipated funding from Welsh Government is still uncertain and will not be confirmed until receipt of the Final Settlement announcement.</p> <p>The Spending Review announcement is scheduled for the 25th November although the amount of funding likely to be received locally will not be known until the receipt of the Provisional Local Government Settlement on 9th December, 2015.</p> <p>The announcement is later than previous years due to the next UK Spending Review and notification of the final amount of funding will not be known until the Welsh budget is approved in March 2016.</p> <p>Part 2 of the Medium Term Financial Strategy (MTFS) 'Meeting the Financial Challenge' was published in September 2015 which set out how the Council plans to meet the challenge.</p>
1.05.2	<p>Priority: Modern and Efficient Council (Improving Resource Management) Risk: The capacity and capability of the organisation to implement necessary changes</p> <p>The extensive programme to consider alternative delivery models across a range of services will continue to impact on available resources across portfolios. Corporate support will need to be prioritised for those services progressing to the feasibility stage. Additional/external support may be needed as the commissioning stage approaches.</p>

2.00	RESOURCE IMPLICATIONS
2.01	There are no specific financial implications for this report; however the Council's Medium Term Financial Plan is aligned to resource the priorities of the Improvement Plan.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	The Chief Officer Team and the Performance Leads from across the Authority have contributed to help shape the new approach to reporting.

4.00	RISK MANAGEMENT
4.01	Progress against the risks identified in the Improvement Plan have been reported on for quarter 2 and the detail is included in the report at Appendix 1.

5.00	APPENDICES
5.01	Appendix 1 – Quarter 2 Improvement Plan Progress Report.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p><u>Improvement Plan 2015/16</u></p> <p>http://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Improvement-Plan.aspx</p> <p>Contact Officer: Robert Robins Member Engagement Manager</p> <p>Telephone: 01352 702320</p> <p>E-mail: robert.robins@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	Improvement Plan – the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.
7.02	CAMMS – is an integrated planning, risk management and programme/project management and reporting software. It was purchased in April 2015 and work to commence implementation began in May; focusing initially on the Council’s Improvement Plan and the Portfolio of Social Services. The link below provides further information about CAMMS. http://cammsgroup.com/
7.03	Medium Term Financial Strategy – is a written strategy which gives a forecast of the financial resources which will be available to a Council for a given period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.
7.04	Alternative Delivery Models – is a new approach to service delivery designed to sustain important services and meet future need.

Improvement Plan Progress Monitoring Report - Modern and Efficient Council

Flintshire County Council



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Actions

8 Modern and Efficient Council

8.1 Supporting communities to become more resilient



8.1.1 Developing Communities

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.1 Develop the Community and Social Sector through developing and growing social enterprises in Flintshire, in turn supporting and creating new forms of local business	Ian Bancroft - Chief Officer - Organisational Change 1	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The Community Asset Transfer (CAT) scheme and Alternative Delivery Model (ADM) programme will result in development of new or stronger community organisations and social enterprises. A number of these should be 'starting up' in 2016. The 25% complete relates to this being a three year plan of work.



Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.2 Encourage volunteers and active citizens	Ian Bancroft - Chief Officer - Organisational Change 1	In Progress	01-Apr-2015	31-Mar-2016	20.00%	 AMBER	 GREEN

ACTION PROGRESS COMMENTS:

Developing and publicising a volunteering policy by November 2015 - Work has started in a number of services to develop and implement localised approaches to volunteering. The aim will be to take best practice to these approaches from best practices from elsewhere to finalise a volunteering policy. This work will now carry on until end March 2016.



Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.3 Ensure community benefit through our commissioning of goods and services	Arwel Staples - Strategic Procurement Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

- A number of Community Benefits training workshops have been held, targeting specifically officers who undertake procurement activities within service areas.
- Contract Procedure Rules have been amended to make it mandatory that all projects above £1m deliver community benefits
- A new Commissioning Form is currently being developed to supplement the Procurement Checklist, so that Community Benefits can be fully considered at procurement planning stages
- A Community Benefits Project Board has been set up which will monitor the progress of ensuring Community Benefits are implemented and that the benefits are recorded and captured



Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.4 Design and implement alternative delivery models to sustain important services to meet future need	Ian Bancroft - Chief Officer - Organisational Change 1	In Progress	01-Apr-2015	31-Mar-2016	45.00%	 GREEN	 AMBER

ACTION PROGRESS COMMENTS:

Feasibility studies have been completed for 5 services, estimating a 5 year saving in these services as a result of delivering alternative models. Final business plans will be presented to Cabinet in February.

Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.5 Empower communities to run and manage facilities in their locality through Community Asset Transfers	Ian Bancroft - Chief Officer - Organisational Change 1	In Progress	01-Apr-2015	31-Mar-2016	28.00%	 GREEN	 AMBER



ACTION PROGRESS COMMENTS:

Seven Community Asset Transfer (CAT) business plans have now been approved which will progress through to completion and transfer of 20 assets. Legal completion for these 20 assets is underway and aims to be completed early in the new year.

A business plan has been received for Connah's Quay swimming pool.

To date over 60 expressions of interest have been received in total. We are on target for the time period that has elapsed, but the risks are quite high for achieving the desired outcomes by the end of the three year plan, hence the amber outcome RAG status.

Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.6 Ensure our Armed Forces Community and their families are not disadvantaged when accessing Council Services	Sharron Jones - Executive Manager	In Progress	01-Apr-2014	31-Mar-2018	60.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:



A dedicated working group has been established to review the Community Covenant Action Plan periodically. The work programme focuses on 6 key work streams as outlined in the Council's Covenant. The majority of planned tasks within the work streams have been completed, for example the establishment of an on-line service library of organisations with a remit to provide assistance and support to members of the Armed Forces Community and training of front line staff. The service library is accessible for members of the Armed Forces Community to find the assistance they need and will be used by council staff as a signposting resource.

One of the key areas within the action plan is to "define" the Armed Forces Community with Flintshire; this is one area of the Action Plan that has not yet been completed as it will take time to build up the statistics for a number of reasons. The Working Group has a number of processes in place to begin to build this picture for example, on face to face contact, service users will be asked if they or any member of their family is in the Armed Forces and or a Veteran of the Armed Forces. The Working Group is also reviewing the completion of forms for members of the public across portfolios in order to add this question to the form and build up a clearer position. This will probably take a couple of years to determine subject to the practices being applied.

Last Updated: 20-Nov-2015

8.2 Front line services are efficiently and effectively supported

8.2.1 Improving Resource Management



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.1 Develop and implement a four year financial plan that reflects anticipated funding, costs and efficiencies to support strategic decision making.	Gary Ferguson - Corporate Finance Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 AMBER	 RED

ACTION PROGRESS COMMENTS:

Part 1 of the Medium Term Financial Strategy (MTFS) was reported to Cabinet in June and Corporate Resources Overview and Scrutiny Committee in July. Part 1 forecasts the resources the Council is likely to have available over the next 3 years and details the cost pressures needing to be met from this reduced funding. Part 2 of the MTFS sets out the solutions and options for organisational efficiency and service changes to work to close the challenging financial gap and was published in September.

Member workshops and a programme of community engagement are due to commence in November to raise awareness of the budget gap and seek member and community support for the three part strategy. Due to the uncertainty regarding meeting the financial challenge in full the outcome is assessed as 'red'.



Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.2 Implement the People Strategy to ensure the council has sufficient capability and capacity to operate effectively as a smaller organisation	Sharon Carney - Lead Business Partner	In Progress	01-Apr-2015	31-Mar-2016	35.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

A new people strategy has been developed and agreed in principle. An outline action plan in support of the strategy has been drafted, further work is required to finalise, target for completion of action plan - end of December 2015. Some of the component parts of the strategy have been agreed and piloted (for example, new appraisal process including talent management assessment with Chief Officer's direct reports).

Last Updated: 03-Dec-2015



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.3 Rationalise the Council's use of corporate accommodation	Neal Cockerton - Chief Officer - Organisational Change 2	In Progress	01-Apr-2015	31-Mar-2018	17.00%	 AMBER	 GREEN

ACTION PROGRESS COMMENTS:

The Council has been working through this activity on a number of levels as follows:-

- the intensification of use of our office accommodation, County Offices Flint being a good example of such use;
- the demolition of accommodation no longer fit for purpose. The most recent asset in this area is Connahs Quay Offices which have now been demolished,
- the rationalisation of space. The current work around this relates to County Hall and work to consolidate services into Phases 1 and 2.

Last Updated: 18-Nov-2015



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.4 Optimise purchasing efficiencies through the use of regional and national procurement collaborations and through the increased use of electronic solutions	Arwel Staples - Strategic Procurement Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

The Proactis e-sourcing portal is currently being rolled-out to service areas that procure the most. The use of the e-sourcing portal will allow service areas to potentially deliver greater cashable savings by undertaking greater market competition especially on low value procurement projects.

The National Procurement Service to date has delivered 22 individual framework agreements. The Collaborative Procurement Service is currently benchmarking these arrangements to determine if they provide value for money and to determine the level of cashable savings.

Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.5 Extend and improve customer access to Council information and services using technology and our Flintshire Connects Centres.	Rebecca Jones - Customer Services Team Leader	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Digital Successes/Technology:

Applicants for Nursery school admissions were all notified of outcome electronically.
 Applications for primary and secondary school in 2016 launched and results to be sent electronically in early 2016.
 Revenues & Benefits eforms reviewed.
 Digital strategy being developed and actions prioritised.

Flintshire Connects:

4th Flintshire Connects Centre in Buckley now open.
 Increased number of services available in local communities such as Housing Benefits, Council Tax, Access to Housing, Waste and recycling, Payment Facilities and Blue Badges.
 Flintshire Connects Centres offer public access computers and actively encourage and support customer's to make applications for council services on line rather than via paper based forms to help enable the efficiencies that can be realised through digital access. A good example of this is Housing Benefits and Council Tax where paper forms are no longer held on site and are printed on demand where a paper copy is needed.
 Tablets to be purchased and used in Connects Centres to demonstrate the use of mobile technology such as the Flintshire App to enable staff to support and encourage customers to use this software to make their reports and requests for Council services.

Last Updated: 02-Oct-2015

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Performance Indicators

8 Modern and Efficient Council

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.1.1M04 Percentage of community benefit clauses included in new procurement contracts (including those under £2m)	N/A	Not Set	10		↔	Not Set	20	

Lead Officer: Arwel Staples - Strategic Procurement Manager

Reporting Officer: -

Aspirational Target:

Progress Comment: A new set of Contract Procedure Rules are currently in draft which incorporates the requirement to deliver Community Benefits for projects above £1m as mandatory, with requirement to deliver Community Benefits below £1m as well. A Community Benefits Project Board is now in place, which will monitor progress of implementing Community Benefits across the Council. Additionally the General Terms & Conditions of contract has also been amended to ensure suppliers against proposed Community Benefit plans.

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KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.1.1M07 The number of public assets transferred to the community	N/A	1	0	 AMBER	↔	1	0	 AMBER

Lead Officer: Neal Cockerton - Chief Officer - Organisational Change 2

Reporting Officer: Paula Blellock - Senior Valuer

Aspirational Target:

Progress Comment: There are now 9 applications approved to stage 2 - completion date for the majority of these is end December 2015.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M08 Amount of efficiency targets achieved.	N/A	12,874,000	£10,770,000	 AMBER	↓	12,874,000	£10,770,000	 AMBER

Lead Officer: Helen Stapleton - Chief Officer - People and Resources

Reporting Officer: Gary Ferguson - Corporate Finance Manager

Aspirational Target:

Progress Comment: Progress against the annual efficiency target is reported monthly to Cabinet and Corporate Resources Overview and Scrutiny Committee. As at the end of the second quarter the expected efficiencies for 2015/16 are forecast to be £10,770,000 which equates to 84%.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M13 CHR/002 The number of working days/shifts per full-time equivalent (FTE) local authority employee lost due to sickness absence	N/A	2.4	2.14	 GREEN	↑	4.8	4.57	 GREEN

Lead Officer: Andrew Adams - Business Information and Compliance Adviser

Reporting Officer: -

Aspirational Target: 8.30

Progress Comment:

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M17 Achievement of efficiency savings achieved due to the use of National, Regional and Sectoral procurement frameworks	N/A	100,000	166,470	 GREEN	↑	200,000	280,470	 GREEN

Lead Officer: Arwel Staples - Strategic Procurement Manager

Reporting Officer: -

Aspirational Target:

Progress Comment: The total efficiency savings figures for the period are still being verified. However, the £166470 is the current efficiency savings that has been identified as of 30th September 2015.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M18 Efficiencies achieved through the use of end to end electronic purchasing	N/A	Not Set	No Data		N/A	Not Set	No Data	

Lead Officer: Arwel Staples - Strategic Procurement Manager

Reporting Officer: -

Aspirational Target:

Progress Comment: A new E-procurement benefits realisation methodology has been developed by Welsh Government. Training on the new methodology was due in September 2015. However the training has been cancelled twice by Welsh Government and we are awaiting a new date.

In order to be consistent with the efficiency tracker, we cannot at this stage verify the efficiencies for this reporting period, until the training has been delivered.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M19 Digital take up of services via Connects	N/A	312.5	1,771		↑	625	2,161	

Lead Officer: Katie Clubb - Community Support Services Manager

Reporting Officer: Rebecca Jones - Customer Services Team Leader

Aspirational Target:

Progress Comment: The Customer Service Advisors in Flintshire Connects Centres continue to promote and assist customers to access Council services electronically. Awaiting delivery of portable devices to further enhance the digital experience.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M20 Review of existing services (36) available at Connects Centres to ensure they are fully transactional	N/A	Not Set	1		↔	Not Set	2	

Lead Officer: Katie Clubb - Community Support Services Manager



Reporting Officer: Rebecca Jones - Customer Services Team Leader

Aspirational Target:

Progress Comment: Review of Housing Benefit enquiries dealt with via Flintshire Connects, newly agreed SLA in place with Flintshire Connects able to deal with more in-depth enquiries at first point of contact.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M21 The percentage of customers who successfully found what they were looking for on our website: Desktop	N/A	55	50	 AMBER	↑	55	50	 AMBER

Lead Officer: Katie Clubb - Community Support Services Manager
Reporting Officer: Rebecca Jones - Customer Services Team Leader
Aspirational Target:
Progress Comment: Website feedback continues to be monitored and appropriate action is taken to make improvements accordingly. The number of customers that complete the feedback form is very low (280) compared to the number of unique users of the website.




KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M22 The percentage of customers who successfully found what they were looking for on our website: Mobile	N/A	55	45	 AMBER	↓	55	45	 AMBER

Lead Officer: Katie Clubb - Community Support Services Manager
Reporting Officer: Rebecca Jones - Customer Services Team Leader
Aspirational Target:
Progress Comment: The number of customers responding to the survey via a mobile device is very low at 100.

RISKS




8 Modern and Efficient Council

Strategic Risk

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The capacity and appetite of the community and social sectors	No increase in the number and strength in community and social sectors, which in turn will mean no increase in the support to local communities to help them become more resilient.	Ian Bancroft - Chief Officer - Organisational Change 1	Sian Speed – Executive PA – Organisational Change 1&2	Provide advice, information and guidance to community and social sectors to enable take up of these initiatives to be as simple and accessible as possible.				Open

Progress Comment:

Mixed response from Community and Social Sectors with a number of community organisations positively working on such projects as asset transfer and others still at early stages of engagement.




RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The willingness of the workforce and trade unions to embrace change	No increase in strength of community and social sectors and few asset transfers of Alternative Delivery Models established.	Ian Bancroft - Chief Officer - Organisational Change 1	Sian Speed – Executive PA – Organisational Change 1&2	Work with staff and unions to increase understanding of initiatives and to enable them to be part of the process to designing the solutions.				Open

Progress Comment:

Alternative Delivery Model (ADM) work in a number of services has resulted in completed feasibility studies which managers have lead the development of and where appropriate

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engaged staff. The next phase of work will fully engage the workforce in development of final business plans. A national conference has been held on ADMs at which a number of staff and Union Representatives attended to help increase awareness of developments in this area of work.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Market conditions which the new alternative delivery models face	New Alternative Delivery Models will see a decrease in income and ultimately be un-sustainable.	Ian Bancroft - Chief Officer - Organisational Change 1	Sian Speed – Executive PA – Organisational Change 1&2	Full and proper support to Alternative Delivery Models to business plan prior to being established and ensuring capacity is built in to new ADMs to retain and win new contracts.				Open

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Progress Comment:

Completion of Alternative Deliver Model (ADM) business plans and final Community Asset Transfer (CAT) plans are on the whole progressing. At the end of this, planning market analysis work will be completed with ADMs and tested with CATs.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Limitations on public funding to subsidise alternative models	Alternative Delivery Models become unsustainable as it can't meet costs with reduced funding from the Council.	Ian Bancroft - Chief Officer - Organisational Change 1	Sian Speed – Executive PA – Organisational Change 1&2	Properly plan for reduced levels of council funding for each Alternative Delivery Model and to have worse case scenario plans for both ADM and council if funding decreases to unsustainable levels.				Open

Progress Comment:

The "Is the Feeling Mutual" report published on behalf of Welsh Government identified the need to support Alternative Delivery Models (ADM) and Community Asset Transfers (CATs) with national support and resource. The Improvement Plan for this work, including identification of resources is likely to be published Autumn 2015.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The scale of the financial challenge.	The Council does not have the ability and appetite to make big and challenging decisions for the future.	Helen Stapleton - Chief Officer - People and Resources	Gary Ferguson – Corporate Finance Manager		Red	Red	↔	Open

Progress Comment:

The level of anticipated funding from Welsh Government is still uncertain and will not be confirmed until receipt of the Final Settlement announcement.

The Spending Review announcement is scheduled for the 25th November although the amount of funding likely to be received locally will not be known until the receipt of the Provisional Local Government Settlement on 9th December 2015.



The announcement is later than previous years due to the next UK Spending Review and notification of the final amount of funding will not be known until the Welsh budget is approved in March 2016.

Part 2 of the MTFS 'Meeting the Financial Challenge' was published in September 2015 which set out how the Council plans to meet the challenge.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The capacity and capability of the organisation to implement necessary changes		Helen Stapleton - Chief Officer - People and Resources	Sharon Carney – Lead Business Partner		Red	Red	↔	Open

Progress Comment:

The extensive programme to consider alternative delivery models across a range of services will continue to impact on available resources across portfolios and support services. Support services will need to be prioritised for those services progressing to the feasibility stage, although the numbers progressing to feasibility at this time is lower than originally anticipated. Additional/external support may be needed to support the services and support services as we near the commissioning stage.



RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The pace of procurement collaborations and our limited control over their development.	Procurement efficiencies will not be realised.	Gareth Owens - Chief Officer - Governance	Arwel Staples - Strategic Procurement Manager				↔	Open

Progress Comment:

The National Procurement Service (NPS) have recently put in place 22 framework agreements for various spend areas. The Collaborative Procurement Service is currently benchmarking these framework agreements to determine if they provide value for money.

Based on a sample of framework agreements that been benchmarked early indications suggest that only 25% of the framework delivered will provide the Council with any cashable savings. Further meetings are planned with the NPS to discuss the future work programme.

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RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Public attitude to accessing services on-line.	Targeted efficiencies to be achieved through people switching to accessing services will not be met.	Clare Budden - Chief Officer - Community and Enterprise	Katie Clubb - Community Support Services Manager, Rebecca Jones - Customer Services Team Leader				↔	Open

Progress Comment:

There is evidence to support customers are shifting to accessing Council services electronically - see IP8.2.1M17 above



CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Thursday 10 December, 2015
Report Subject	Forward Work Programme
Cabinet Member	N / A
Report Author	Member Engagement Manager
Type of Report	Operational

EXECUTIVE SUMMARY

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work programme of the Committee of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Corporate Resources Overview & Scrutiny Committee.

RECOMMENDATION

1	That the Committee considers the draft Forward Work Programme and approve/amend as necessary.
2	That the Member Engagement Manager, in consultation with the Chair and Vice-Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises.

REPORT DETAILS

1.00	EXPLAINING THE FORWARD WORK PROGRAMME
1.01	Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Improvement Plan.
1.02	<p>In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:</p> <ol style="list-style-type: none">1. Will the review contribute to the Council's priorities and/or objectives?2. Is it an area of major change or risk?3. Are there issues of concern in performance?4. Is there new Government guidance of legislation?5. Is it prompted by the work carried out by Regulators/Internal Audit?
2.00	RESOURCE IMPLICATIONS
2.01	None as a result of this report.
3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Publication of this report constitutes consultation.
4.00	RISK MANAGEMENT
4.01	None as a result of this report.
5.00	APPENDICES
5.01	Appendix 1 – Draft Forward Work Programme
6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None.</p> <p>Contact Officer: Robert Robins Member Engagement Manager</p> <p>Telephone: 01352 702320</p>

	E-mail: robert.robins@flintshire.gov.uk
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7.00	GLOSSARY OF TERMS
7.01	Improvement Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

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Corporate Resources Overview & Scrutiny Committee Forward Work Programme 2015/16

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DATE	SUBJECT	O&S Focus	REPORT FROM
Friday 18 th December 10.00	The morning meeting will be the budget consultation for corporate portfolios and central finance.	Consultation and response	Robert Robins
Friday 18 th December 14.00	The afternoon session will be the overview meeting at the end of the budget consultation process and all Members of the Council will be invited to attend.	Consultation and response	
Thursday 14 th January 2016 10.00	Medium Term Financial Strategy (Verbal) Revenue Budget Monitoring (Month 7) Forward Work Programme	Assurance and comment Monitoring Approval and development	Chief Executive/Gary Ferguson Sara Dulson Robert Robins
January budget meetings	The January budget meetings, which may be needed are scheduled to run from 15 th to 29 th January. It is likely that the Corporate Resources Overview & Scrutiny Committee will need to meet twice on 29 th January, but this will be confirmed in due course.	Consulation	
Thursday, 11 th February 2016 10.00	Medium Term Financial Strategy (Verbal) Revenue Budget Monitoring (Month 8) Quarter 3 Workforce Information Forward Work Programme	Assurance and comment Monitoring Monitoring Approval and development	Chief Executive/Gary Ferguson Sara Dulson Andrew Adams Robert Robins

Corporate Resources Overview & Scrutiny Committee Forward Work Programme 2015/16

Thursday, 17 th March 2016 10.00	Revenue Budget Monitoring (Month 9) Q3 Improvement Plan Monitoring Forward Work Programme	Assurance and comment Monitoring Approval and development	Sara Dulson Robert Robins Robert Robins
Thursday, 14 th April 2016 10.00	Revenue Budget Monitoring (Month 10) Forward Work Programme	Monitoring Approval and development	Sara Dulson Robert Robins
Items to be scheduled	Health and Well-being update Customer services and Call-handling update Emergency planning response work	Information	Helen Stappleton